

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION
Appropriate use of Electronic Devices
Student Technology Checkout

The District may provide technology devices to qualified students, teachers, and other personnel who attend or who are employed by the District. Technology devices can include laptops, chromebooks, iPads and/or tablets. The use of the devices shall be in support of education, research, and the educational goals of the District. To assure that the device is used in an appropriate manner and for the educational purposes intended, the District will require anyone who uses the device to follow its guidelines and procedures for appropriate use. Anyone who misuses, abuses, or chooses not to follow the device guidelines and procedures may be subject to disciplinary and/or legal action.

Casa Grande Elementary School District is pleased to offer a student technology equipment checkout program. The following form must be completed and agreed to by the parent/guardian or staff member prior to the release of the equipment.

Acknowledgement

I agree to the following:

- I will not download any software on any technology equipment's hard drive without permission from my child's teacher (including games, music, video, etc.)/ No software will be downloaded or installed on the device except printer drivers and Internet Service Provider software.
- I understand this equipment (including accessories) is property of the District and must be returned in the same condition it was issued to me.
- I will be financially responsible for equipment that is lost, stolen or damaged. I understand there may be charges to my family if the laptop and/or technology provided is damaged, lost or stolen.
- I will not leave the technology equipment in an unsecured area (in an unlocked vehicle, for example).
- I will use the equipment only for educational purposes, will be responsible for the proper use of this equipment, and will not allow any other student or person to use the equipment.
- I will abide by all of the District's technology policies or guidelines.
- I understand that all information stored on equipment carries no expectation of privacy and is property of the District. The District reserves the right to inspect and search any and all property for the purpose of determining whether any policy has been violated, or when an inspection and investigation is necessary for purposes of promoting safety or compliance with state and federal laws.
- I will immediately report theft or damage of any kind to my child's school.
- I will return the technology equipment and all accessories before the end of the school year or before my child withdraws from school.

Student:

I have read and understand the District's Technology guidelines and I have verified the serial/barcode number and accept responsibility for the equipment assigned for my use.

I understand if the equipment is damaged, lost, or stolen that I will compensate the Casa Grande Elementary School District for any necessary repairs and/or replacement costs. I have read this agreement form and understand the usage rules and the financial responsibility.

Parent:

On behalf of my student, I agree to the terms and conditions expressed above, and I acknowledge that the student and student's legal parent/guardian will be financially responsible if the equipment is damaged, lost, or stolen.