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As part of CGESD's effort to make distance learning accessible to our students, your child has received this device to take part in learning activities. Here are tips to help you get started with your child's new CGESD-issued device.

➤ **Connect with your teacher**

- During your family conference, the teacher will let you know the best way to communicate
- Google Meet/Zoom for live video-conferences with the class
- Clever for K-1st grade students
- Google Classroom for 2nd-8th grade students

➤ **How to create a good study space for online learning**

- A well-lit area (natural light is best)
- Comfortable sitting and table top height
- Near a power outlet for charging
- Choose a quiet location that prevents distractions
- Keep learning materials and supplies organized and at hand

➤ **Navigate the device**

View the videos available on the district website [www.cgesd.org](http://www.cgesd.org) for any additional assistance and getting started videos

➤ **Internet access**

- WiFi is accessible in the parking lots of:
  - Cholla Elementary- Parking lot between Cholla & Cactus
  - CGMS/Saguaro- Auditorium parking lot facing Pinal Ave
- Map of WiFi hotspots in Casa Grande on [www.cgesd.org](http://www.cgesd.org) website
- Please refer to the Stay Connected flyer for additional options.

**SCAN ME**









[www.cgesd.org](http://www.cgesd.org)

School ReOpening-  
Tech Support for Families

➤ **Get familiar with the e-learning tools that will be used with students.**

Individual teachers may choose additional tools that best fit their students' needs. Teachers will provide support to students on using these tools.

 <p><b>Clever</b></p> <p>iPads- Log into the app using the printed badge            Chromebooks- Log into the device using the printed badge.</p> <p>Clever is a tool we use to provide single sign-on and quick links to frequently used apps.</p> <p>We will use Clever with K-1st grade students to share assignments and access links for virtual class discussions</p>	 <p><b>Google Classroom</b></p> <p>Click on the Classroom icon in Clever and it will log the student into the Google Classroom app. Alternatively, go to <a href="https://classroom.google.com">https://classroom.google.com</a> and log in with your Google username and password.</p>	 <p><b>Google Meet</b></p> <p>Teachers may use Google Meet to teach live lessons or work with students in small groups. Links will be provided through Clever or Google Classroom.</p> <p>iPads- Meet app            Chromebooks- <a href="https://meet.google.com">https://meet.google.com</a>            Type in a join code.</p>
 <p><b>Nearpod</b></p> <p>Nearpod is an interactive teaching tool that allows teachers to present content and students to interact in either live or independent sessions. Teachers will provide join codes to Nearpod lessons through Clever, Google Classroom, or during a live session.</p> <p>iPads- Nearpod app            Chromebooks- <a href="https://nearpod.com/">https://nearpod.com/</a></p>	 <p><b>MyViewboard</b></p> <p>Teachers may use MyViewboard during live sessions to present content and provide interaction with students on the screen. Teachers will provide links to MyViewboard lessons through Clever, Google Classroom, or during a live session. <a href="https://myviewboard.com">https://myviewboard.com</a></p>	 <p><b>Zoom</b></p> <p>Teachers may use Zoom to teach live lessons or work with students in small groups. Links will be provided through Clever or Google Classroom.</p> <p>iPads- Zoom App            Chromebooks- <a href="https://zoom.us/join">https://zoom.us/join</a>            Type in a join code.</p>

## Logging In- Student Directions

### Clever QR Code

District iPad- Open Clever App  
District Chromebook- Turn on Device  
Personal Devices-

<https://clever.com/in/cgesd>

Many students had a copy of their QR code sent home with them. If your device has a camera, you can use the QR code to log in.

Click on



PIN \_\_\_\_\_  
(Grades 4-8 only)

Show your QR code to the camera.

Grades 4-8 will then need to enter their PIN number- this was set by the student and may be different than their Clever password.

### Clever Login

District iPad- Open Clever App  
District Chromebook- Turn on Device  
Personal Devices-

<https://clever.com/in/cgesd>

If you do not have your QR code or if your device does not have a camera, log in to Clever using your username and password.

Click on



Student logins follow the following format for Clever:

**Username:** Student ID Number  
**Password:** Birthdate (mmddyyyy) *Students may have changed this password.*

ID \_\_\_\_\_

Password \_\_\_\_\_



### GSuite for Education

**Google Username:** [firstinitial+lastname+last4StudentID@cgisd.org](mailto:firstname.lastname@cgisd.org)

**Google Password:** firstname+last4studentID

- If a student has punctuation in their first or last name (e.g. ' or -), it **will not** be in their username.
- Temporary Password to Google- Students will be prompted to change this on first login to Google.
- If a student has punctuation in their first name (e.g. ' or -), it **will** be in their password as well.

Username \_\_\_\_\_@cgisd.org

Password \_\_\_\_\_

**\*Important\* If you do not know your PIN or password, please contact your teacher.**

# How To Clean Your District Electronics

Please reach out to your teacher if you have any questions or concerns about cleaning your district electronics.



## Do

- Make sure the Electronic is unplugged and turned off
- Use Lysol wipes or an equivalent
  - The equivalent should have the active ingredients: Alkyl C14 (50%), C12 (40%), C16 (10%) Dimethyl Benzyl Ammonium Chloride (0.26%). Other Ingredients: (99.74%).
- Spray cloth with permitted cleaning substance
- Use a slightly damp cloth
- Use a 50/50 Isopropyl Rubbing Alcohol & Water mix
- Air dry device before reusing
- Clean Regularly



## Do Not

- Do **NOT** use Bleach
- Do **NOT** use Ammonia
- Do **NOT** spray cleaner directly onto electronic device
- Do **NOT** submerge in water
- Do **NOT** use a dripping wet cloth: you should **NOT** be able to squeeze out any liquids
- Do **NOT** vacuum your computer
- Do **NOT** eat or drink next to your electronics
- Do **NOT** remove the keys or any other removable parts
- Do **NOT** use 100% Isopropyl Rubbing Alcohol
- Do **NOT** wipe excessively
- Do **NOT** get moisture into the openings