

## CGESD Terms & Conditions

### **Insurance:**

Note: State law mandates that all persons or groups who request the use of school facilities shall submit proof of liability insurance for such use. A “binder” or copy of the insurance policy must be submitted to the school district. If requester must purchase insurance for such coverage, Casa Grande Elementary Schools should be named as a co-insured party. This requirement must be met prior to approval of your request for use of facilities. Please attach proof of coverage to the request form.

### **Conditions for use:**

**Note 1:** By signature hereon, requestor agrees to abide by all Federal, State and local laws and all policies of the Casa Grande Elementary School District while using school facilities. The consumption or use of drugs or alcohol is strictly prohibited on school grounds. As of January 1, 1991, in accordance with Governing Board policy, there will be no smoking on any District property, in any District building nor in any District vehicle.

**Note 2:** Rates are based on the District’s estimated operating costs for each building/location. If the area is not left in reasonable condition after use, the group requesting use will be denied future use, will be billed for any damages and may be billed for the excess time it takes to prepare the area for instructional use.

**Note 3:** A custodian or other school District employee must be on duty for the entire duration of the use of the facility.

**Note 4:** The Governing Board authorizes uncompensated use of school facilities by organizations providing educational services to the District’s students, when such use is consistent with the curricular goals of the District. When additional custodial or District employee time is required, reasonable costs may be assessed to cover those costs.

**Note 5:** Use of schools’ kitchens is not permitted.

**Note 6:** Pursuant to A.R.S. 15-341 (24) (b), a group or organization that uses property or facilities owned or operated by a school district for athletic activities shall comply with the requirements of this statute related to concussions and head injury.