

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, September 14, 2021, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 Call to Order:

Mr. Mendez called the meeting to order at 6:01 p.m.

1.02 Roll Call:

Present:

Jerry Stabley
Adelphia Sisson
Gilberto Mendez, President
Thomas Ramsdell

JoEtta Gonzales, Ed.D., Superintendent
Aaron Whittle, Financial Officer
Lisa Bradshaw, Director
Jennifer McClintic, Director
Andrea Baker, Director
Robert Quiñones, Director
Stacy Howell, Director
Tina Walker, Communications & Marketing
Jan Draper, Director
Sherrie Gill, Executive Assistant

*absent:
Blanca Varela

Also Present:
See Exhibit 1

Reporter: Aaron Dorman
Casa Grande Dispatch

Robin Rosales, Principal
Celie Downey-Foye, Principal

Melissa Davey, Principal
Rebecca Romo, Principal

1.03 Mr. Stabley led the Pledge of Allegiance. A moment of silence was observed.

2.01 Agenda Adoption:

Mr. Stabley moved that:

"The agenda be accepted and adopted, as presented."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Tom Ramsdell	X	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	
Blanca Varela	absent	

3. **Awards, Recognitions, Celebrations**

3.01 Mr. Aaron Whittle was recognized as an ASBO International Emerging Leader.

3.02 Ms. Angie Sanchez, Mrs. Janette Andree, Ms. Sharon Tuttle, Mrs. Casey Beechum, Ms. Krista Roden, Ms. Jackie Roeber, Mrs. Anita Lessor, Ms. Christine Nordman, Mrs. Samantha Sarnowski, Mr. Michael Wilson, Ms. Jennifer Brown, Mr. Jared Zimmerman, Mrs. Amanda Hoff, Ms. Jessica Kroboth, Ms. Nikki Arias, Mrs. Karen Garcia, Mrs. Kristen Coates, Mrs. Rachel Adams, Ms. Maria Martinez, Mr. Justin Smith, Ms. Kaley Barak were recognized as Monthly Marigold Award recipients.

3.03 Dr. Gonzales read the proclamation declaring September 17th, Constitution Day and September 17-23 Constitution Week.

4.01 Call to the Public

Mr. Steve Hayes spoke on Constitution Week.

5.01 Mr. Mendez called for objections from Board members, staff, and the public regarding consent agenda items.

Dr. Gonzales called for item 5.19 to be tabled for another meeting.

Mr. Stabley moved that:

"The agenda items marked with an asterisk, with the exception of item 5.19, be approved and/or ratified."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Tom Ramsdell	X	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	
Blanca Varela	absent	

*5.02 The minutes of the August 10, 2021 Special Meeting (Study Session) were approved by the Governing Board.

*5.03 The minutes of the August 10, 2021 Regular Meeting were approved by the Governing Board.

*5.04 The following certified personnel actions were approved/ratified by the Governing Board:

Authorization to Reclassify Associate Instructor (Hourly) to Associate Teacher: Associate Teacher position will be placed on the Exempt Salary, Row 0 with a minimum base salary of \$32,000 retroactive to July 26, 2021.

Authorization to Update Exempt Salary Schedule: The exempt Salary Schedule will be updated to include Row 0, with a minimum salary of \$32,000 and a maximum salary of \$48,000.

Authorization to Pay EDEP for Permanent Guest Teachers: An additional \$2.32 per hour to be paid to each Permanent Guest Teacher that has been filling the role as LTS retroactive to their first day as LTS, effective on day 21 of that role, and ending when their LTS assignment is over.

Authorization to Issue Temporary 6/5 Contract: Due to the lack of Guest Teachers available, a 6/5 contract for Teena Daniels, Jessica Krobath, and Monica Diaz was approved while they cover for a fellow teacher while out on medical leave on or around October 29, 2021 and returning January 3, 2022.

Adoption of Supplemental Certified Compensation, FY 2021-22: Salary Schedules for SY 2021-22 were adopted.

Ratification of Certified Personnel Employment:

Employee	Position	Campus/Dept.
Fernandez, Razel	Sped Ext Res	Villago
Pornia, Melaine	6-8 Computer Science	CGMS

Ratification of Certified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Middleton Joyner, Anna	Nurse	Cottonwood	5/20/2021
Nichols, Tracy	Teacher	Desert Willow	8/23/2021
Prince, Sonya	Teacher	CGOLA	9/3/21
Viezcas, Yezenia	Nurse	Cactus	9/17/2021

Ratification of Reclassification of Certified Personnel:

Employee	New Position	Campus/Dept.
Holstein-Radin, Dylan	School Psychologist	Villago/CGOLA
Chavez, Norma	School Psychologist	PV/DW
Simmons, Jamie	6th Math	Cactus
Daniels, Teena	6/5 Contract (M. Hatch)	Villago
Diaz, Monica	6/5 Contract (M. Hatch)	Villago
Krobath, Jessica	6/5 Contract (M. Hatch)	Villago
Creasman, Leah	Teacher Hearing Impaired	Mesquite

***5.05 Classified Personnel**

The following classified personnel actions were approved/ratified by the Governing Board:

Approval to Change IT User Support Tech I Position (12 month) to Site Tech Liaison Position (STL) (10 month): This change will allow for job progression leading to a potential career path within Digital Learning & Strategy.

Ratification of Classified Personnel New Positions:

Position	Campus/Dept.	Salary Schedule	Funding Source	Effective Date	Justification
Administrative Assistant - Facilities	Facilities	Classified - PG 114	M&O	9/14/2021	Facilities Reorganization
HVAC Systems Mechanic	Facilities	Classified - PG 120	M&O	9/14/2021	Facilities Reorganization
Certified Applicator	Facilities	Classified \$1.50/hr supplement	M&O	9/14/2021	Facilities Reorganization
Qualified Applicator	Facilities	Classified \$1.50/hr supplement	M&O	9/14/2021	Facilities Reorganization
2 Van Drivers	Transportation	Classified - PG 103	M&O	9/14/2021	Positions needed to support additional routes
Transportation Assistant	Transportation	Classified - PG 101	M&O	9/14/2021	Position needed to support on additional routes
Education Assistant - Title I	Mesquite	Classified - PG 106	Title I	9/14/2021	Principal use of grant funding
Permanent Guest Teacher	Villago	Classified - PG 115	Results based award	9/14/2021	Principal use of grant funding
Education Assistant - MOWR	Saguaro	Classified - PG 106	MOWR	9/14/2021	Principal use of grant funding
Educational Assistant - Title I	Palo Verde	Classified - PG 106	Title I	9/14/2021	Principal use of grant funding
Health Office Technician (Student Specific)	Mesquite	Classified - PG 112	M&O	9/14/2021	Position needed to meet the specific medical needs of a new student
Education Specialist - Inclusive Education	Mesquite	Classified - PG 107	M&O	9/14/2021	Increased student enrollment in the Sped Department
SLPA	ECLC	Classified - PG 120	M&O	9/14/2021	Increased student enrollment in the Sped Department
Education Specialist - Inclusive Education	McCartney Ranch	Classified - PG 107	M&O	9/14/2021	Increased student enrollment in the Sped Department

Ratification of Classified Personnel Employment:

Employee	Position	Campus/Dept.
Acosta, Roshayel	Office Specialist	McCartney Ranch
Alderete, David	Education Specialist - Inclusive Education	CGMS
Barajas, Ernesto	Bus Driver Trainee	Transportation
DeTour, Laura	Education Specialist - Inclusive Education	McCartney Ranch
Dewolf, Jessie	Noon Assistant/Crossing Guard	Desert Willow

Essary, Boston	Digital Literacy Assistant	CGOLA
Gooding, Tami	Education Assistant - Title I	Cholla
Johnson, Domanique	Education Assistant-Special Education	Cottonwood
Joye, Robert	Sub Bus Driver Trainee	Transportation
Lapin, Yvonne	Cafe Assistant	Palo Verde
Martinez, Shantall	Cafe Assistant	Nutrition Services
Mejia, Angela	Cafe Assistant	CGMS
Mendenhall, Destiny	Education Assistant - Special Education	Cactus
Pelaez, Madison	Day Assistant	McCartney Ranch
Perales, Jordann	Health Office Assistant	Villago
Price, Denise	Cafe Assistant	Nutrition Services
Quijada Jr., Edward	Cafe Assistant	Cactus
Quintana, Teresa	Cafe Assistant	Nutrition Services
Ramos, Joanna	Registration & Data Specialist	CGMS
Reyna, Casey	Education Assistant-Special Education	Cactus
Robles, Rebecca	Education Assistant - Special Education	Ironwood
Saucedo, Francisca	Education Assistant-Special Education	Cholla
Upton, Amythest	Education Specialist - Inclusive Education	CGMS
Valenzuela, Aricela	Day Assistant	Cholla
Whitmer, Dylan	Education Assistant-MOWR/Noon Asst.	McCartney Ranch

Ratification of Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Belich, Debra	Bus Driver	Transportation	8/17/2021
Benavides, Sandra	Administrative Assistant	Teaching & Learning	8/27/2021
Goodman, Kathleen	Bus Driver Trainee	Transportation	8/31/2021
Hall, Kadin	Grounds & Land Specialist	Facilities	8/27/2021
Orellana, Abisai	Custodian	McCartney Ranch	9/6/2021
Reyna, David	Grounds & Land Team Lead	Facilities	8/17/2021
Rojas, Karina	Health Office Technician	Saguaro	9/3/2021
Sanchez, Devonnee	Health Technician	Evergreen	8/13/2021
Shelley, Lasey	Administrative Assistant	Cactus	9/17/2021
Spicer, Glenda	Noon Assistant	Mesquite	8/20/2021

Ratification of Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Alderete, Jaime	Nutrition Services Lead Supervisor	Nutrition Services
Armenta, Sylvia	Cafe Site Assitant Manager	Nutrition Services
Bernier, Nicole	Cafe Site Assitant Manager	Nutrition Services
Bolanos, Magalia	Cafe Cook	Nutrition Services
Boudreau, Zayda	School to Community Liaison	Teaching & Learning
Canales, Maria	Cafe Cook	Nutrition Services
Dale, Justin	HVAC Mechanic	Facilities
Decker, Destiny	Education Specialist-Inclusive Education	ECLC
Decker, Sharon	Education Specialist-Early Childhood	ECLC
Devis Solano, Rosa	Cafe Site Manager	Nutrition Services
Draper, Wade	Facilities Maintenance Supervisor	Facilities
Ernstmeyer, Kristine	Facilities Coordinator	Facilities
Estrada, Rahberta	Education Specialist - Inclusive Education	Cholla
Felix, Raquel	Cafe Cook	Nutrition Services
Garcia, Carolyne	Education Assistant-Title I	Ironwood
Gonzalez, Jesus 'Jesse'	Skilled Maintenance Specialist	Facilities
Guerrero, Mary Ann	Cafe Site Manager	Nutrition Services

Jones, Alan	Bus Driver	Transportation
Lopez, Judy	Education Assistant-Special Education	Saguaro
Meschede, Sarah	Bus Driver Special Needs	Transportation
Molina de Aguilar, Olivia	Cafe Cook	Nutrition Services
Quesada, Liliana	Cafe Site Manager	Nutrition Services
Ramirez Rosillo, Adolfina	Cafe Site Assitant Manager	Nutrition Services
Rogers, Maria	Cafe Cook	Nutrition Services
Sanchez, Eloisa S	Cafe Cook	Nutrition Services
Santos, Jessica	Cafe Site Manager	Nutrition Services
Sepulveda, Cindy	Van Driver	Transportation
Shelton, Melissa	Cafe Site Manager	Nutrition Services
Weber, Emma	Cafe Cook	Nutrition Services
Wheeler, Steven	Bus Driver	Transportation
Wilkens, Dennis	Maintenance Specialist	Facilities
Zavala, Sandra	Education Assistant/Crossing Guard	McCartney Ranch
Deatherage, Michelle	Associate Teacher	Evergreen
Western Kimberly	Associate Teacher	Evergreen
Estrada, Rahberta	Associate Teacher	Saguaro
Hillman, Mikenna	Associate Teacher	Ironwood

- *5.06 The student activities report for August, 2021, had been provided to the Board prior to the meeting.
- *5.07 The financial report for August, 2021 had been provided to the Board prior to the meeting.
- *5.08 The vehicle inventory report for August, 2021 had been provided in the Board's information.
- *5.09 The vehicle maintenance report for August, 2021 had been provided in the Board's information.
- *5.10 The weekly enrollment summaries for August 11, August 18, August 25, September 1 and September 8, 2021 had been provided to Board members prior to the meeting.
- *5.11 The vouchers presented at the meeting were approved by the Governing Board.
- *5.12 The following donations were accepted:

District

The Casa Grande VFW Auxiliary Post donated \$500 to Nutrition Services for the summer meal program.

Lighthouse Ministries donated 3 cases of printable business cards; 102 - 1 inch binders; 100 - 1/2 inch binders; and, 1000 pocket folders. These items were distributed to schools.

Cactus Middle School

Ms. Sydnie Nagore had a Donors Choose project funded in the amount of \$545. The project was titled "Opportunities for Students" and will purchase reading nooks, desks and storage for her classroom.

Casa Grande Middle School

Mrs. Heather Gonzalez had a Donors Choose project funded in the amount of \$556. The project was titled "Creating Literacy Scholars Through Literature Circles" and will purchase books for her classroom.

Cottonwood Elementary

Mrs. Dolores Kinser donated a copy of Sugar Foot by Tammy Gail O'Neil.

Mrs. Judy Kitching donated various school supplies (pencils, notebooks, glue sticks, colored pencils).

Second Chance Ministries donated 5 backpacks filled with supplies.

Greg & Angela Wright donated a refrigerator for the staff lounge worth approximately \$2,000.

Desert Willow Elementary

Mrs. Amber Cordova had a Donors Choose project funded in the amount of \$256. The project was titled "Light Up Learning" and will purchase instructional technology for her classroom.

Ms. Heather Wilson had a Donors Choose project funded in the amount of \$266. The project was titled "Explore with BrainPop Jr." and will purchase instructional technology for her classroom.

McCartney Ranch Elementary

Ms. Miranda Fitzpatrick had a Donors Choose project funded in the amount of \$432. The project was titled "Walkie-Talkie Project" and will purchase walkie talkies for teacher communication within the Autism program.

Mrs. Dianna Avalos had a Donors Choose project funded in the amount of \$231. The project was titled "Camera, Lights, Action!" and will purchase instructional technology for her classroom.

Mesquite Elementary

Ms. Brenda Durnham with Fiesta Grande donated writing paper, notebooks, disinfecting wipes, glue sticks, pencils, erasers, colored pencils, crayons, file folders, protractors, glue, markers, scissors, and expo markers.

The Pinal County Attorney's Office donated backpacks, notebooks, writing paper, pencil boxes, glue, dry erase markers, dry erase boards, erasers, pencils, markers, and crayons.

Palo Verde Elementary

Colonel James Hill donated \$793.52 of Scholastic Books for Birthday Books.

Mr. Charles Payne donated \$304.51 of wood for a kindergarten wood project.

Saguaro Elementary

Trinity Southern Baptist Church donated 30 gift bags of school supplies for teachers; 2 cases of jumbo glue sticks; 100+ 1" binders; 10 backpacks filled with supplies; and, 3 boxes of copy paper. They also handed out backpacks filled with school supplies at their July food donation distributions to any school-aged child who attended the event.

- *5.13 Governing Board policy JQ states that student fees are used to fund certain school activities that are not financed by local, state or federal funds. Arizona Revised Statute 15-342(24) gives the Governing Board discretionary power to authorize principal's to waive all or part of student fees due to economic hardship. The Governing Board approved the waiver of student fees for the 2021-22 school year as proposed.
- *5.14 Approval of Agreement for Clinical Practicum and or Internship/Externship Educational Experience with Central Arizona College (CAC) and Casa Grande Elementary School District (CGESD): The Governing Board approved the partnership with Central Arizona College for Clinical Practicum and or Internship/Externship Education Experience, as proposed.
- *5.15 Authorization to Reinstate FFCRA: The Governing Board authorized the reinstatement of FFCRA retroactive to July 26, 2021 – June 30, 2022.
- *5.16 Approval of Amendment to Temporary Waiver to a Portion of Policy GCD- Professional Staff Vacations: On June 8, 2021, the Governing Board approved the temporary waiver to a portion of policy GCD, through July 31, 2022. It is recommended the Governing Board approve an amendment and add option c) a donation to the General Leave Bank for up to 5 days or 40 hours. The Governing Board approved the amendment to the Temporary Waiver to a Portion of Policy GCD, as presented.
- *5.17 A memorandum from Mr. Dennis York and Ms. Andrea Baker regarding Authorization of Sole Source – Amplify and Discovery Science Classroom Kits was provided to Board members prior to the meeting. The Governing Board authorized the Science classroom kits offered by Amplify Education, Inc., and Discovery Education, Inc., as a sole source as recommended.

- *5.18 A memorandum from Mr. Dennis York and Mrs. Lisa Bradshaw regarding Authorization for Emergency Connectivity Fund Procurement was provided to Board members prior to the meeting. The Governing Board authorized the use of the State of Arizona's cooperative contract awarded to Dell Technologies for the purchase of Chromebooks in the amount not to exceed \$197,928.71, which includes all applicable costs, as proposed.
- 5.19 Approval of Child Care Workforce Retention and Recruitment Grant for CGESD Early Childhood Programs: This item was tabled for corrections and will be on the agenda of a future meeting.
- *5.20 Removal of Regulation JICA-RB Student Dress (Cloth Face Coverings): Regulation JICA-RB is being removed due to HB 2898 enacting a new statute, A.R.S. 15-342.05. Board action is not required for regulations. This is for information only.
- *5.21 Removal of Regulation KI-RB Visitors to Schools (Cloth Face Coverings): Regulation KI-RB is being removed due to HB 2898 enacting a new statute, A.R.S. 15-342.05. Board action is not required for regulations. This is for information only.
- 6.01 Information regarding the proposed Instructional Time Model was provided to Board members prior to the meeting. Mrs. Lisa Bradshaw presented information regarding the District Proposed Instructional Time Model (ITM) for 2021-2022. HB2862 passed by State Legislature allows school districts to adopt an Instructional Time Model to meet the required number of instructional hours required by the state of Arizona. This model allows districts to provide instructional hours in a number of different ways, including remote instruction. In order for our district to offer remote instruction to students in-lieu of in-person instruction beginning in 2021-2022, including in the case of class closure due to a public health concern or on an individual student basis, we must have an Instructional Time Model approved by our Governing Board and submitted to the Arizona Department of Education (ADE). The plan will be retroactive to July 26, 2021, the first day of school.

School districts are required to present their proposed ITM to the Governing Board twice prior to adoption. The CGESD Instructional Time Model will be presented again during a virtual meeting to be held September 21st.

- 7.01 The Memorandum of Understanding (MOU) for Homeless Engagement and Lift Partnership (H.E.L.P.) was provided to Board members prior to the meeting. Ms. Tina Walker and Ms. Zayda Boudreau presented information regarding the program. H.E.L.P. will provide daily afternoon nutritional snack bags (HelpSnackz) to our homeless students. This offer is available to district students through our McKinney-Vento coordinator. Snack bins will be delivered to the CGESD warehouse once a month and dispersed to various schools then to children who qualify for the program.

Mrs. Sisson moved to:

“Approve the Homeless Engagement Lift Partnership HelpSnackz Program with Casa Grande Elementary School District, as presented.”

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Tom Ramsdell	X	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	
Blanca Varela	absent	

7.02 Consideration and Possible Action to Appoint Board Delegate to the Arizona School Board Association Pinal County Meeting

Mr. Stabley moved to:

“Appoint Gilberto Mendez to represent Casa Grande Elementary School District as the board delegate at the ASBA Pinal County Meeting on October 20, 2021.”

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Tom Ramsdell	X	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	
Blanca Varela	absent	

8.01 The next regular meeting, will be held on Tuesday, October 12, 2021, at 6:00 p.m.

9.01 Superintendent’s Report

The district will be celebrating Legendary Teacher Day on September 23rd.

COVID data is going up and down. Current active cases is 22 and is one of the lower numbers we have had. The district will be setting some pandemic goals and will present to the Board in a couple of months.

Our district has had 47 winners of the APS Supply My Class grant. Each teacher received \$500 to spend for their classroom.

Several members of the administrative team attended the ASBA Law Conference as well as Mr. Stabley, who also served as the board delegate on Saturday.

10. **Executive Session:**

10.01 Motion to Adjourn to Executive Session Pursuant to A.R.S. 38-431.03.A(1) for the Purpose of Discussion or Consideration of Reviewing the Superintendent's Performance Goals for 2021-2022

Mrs. Sisson moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03.”

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Tom Ramsdell	X	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	
Blanca Varela	absent	

The meeting was closed to the public at 6:54 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 8:10 p.m.

11.01 Mr. Mendez adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Date Approved: 10/12/2021

President