

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District
No. 4 met Tuesday, September 8, 2020, at 6:00 p.m., via Zoom.

1.01 Call to Order:

President Snider called the meeting to order at 6:07 p.m.

1.02 Roll Call:

Present:

Rachel Hernandez
Jerry Stabley
Gilberto Mendez
David Snider, President
Judee Jackson

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Andrea Baker, Director
Brenda Tijerina, Director
Jennifer McClintic, Director
Michael Cruz, Public Information Officer
Bob Quiñones, Director
David Lawrence, Director
Lisa Dempsey, Director
Alysia Ruelas, Director
Jan Draper, Assistant Director
Sherrie Gill, Executive Assistant

Also Present:

See Exhibit 1

Joanne Kramer, Principal
Barbara Wright, Principal
Azure Sullivan, Principal

Jeff Lavender, Principal
Scott Raymond, Principal
Rebecca Romo, Principal

1.03 Mr. Mendez led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Ms. Hernandez moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Stabley moved that:

"The agenda items marked with an asterisk, be approved and/or ratified."

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

*3.02 The minutes of the August 11, 2020 Regular Meeting were approved by the Governing Board.

*3.03 The following certified personnel actions were ratified by the Governing Board:

Request for Release from Certified Personnel Contract: Kristina Volkmer, SpEd Autism, McCartney Ranch, effective September 4, 2020.

Authorization for Extra Duty, Extra Pay Stipends for Science and Social Studies at Villago Middle School: The Governing Board authorized the issuance of two separate stipends for Science and Social Studies in the amount of \$7,500.

Authorization to Issue Stipends for Social-Emotional Learning Coaching at Casa Grande Middle School and McCartney Ranch Elementary School: The Governing Board approved the issuance of stipends for Social-Emotional Learning coaches at Casa Grande Middle School and McCartney Ranch Elementary School during SY 2020-21, through Title I resources.

Authorization to Issue Stipends for Coordinators – Elementary Science, Middle School Science, Elementary Social Studies, Middle School Social Studies: The Governing Board authorized the issuance of stipends in the amount of \$2,500, from Title II funds, for an elementary science coordinator, middle school science coordinator, elementary social studies coordinator, and a middle school social studies coordinator.

Authorization to Issue Extra Duty, Extra Pay Stipends to native America Club Sponsors at Cactus Middle School, Casa Grande Middle School, Villago Middle School: The Governing Board authorized a stipend of \$600 for the certified staff member serving as club sponsor.

Authorization to Compensate Certified Staff for Staff Coverage: The Governing Board authorized teachers providing coverage on a daily basis for teachers on leaves of absence or for vacant teaching positions, compensation at the rate of \$120 per day and then follow the schedule of long-term substitute pay, retroactive to August 17, 2020.

Ratification of Special Education (Resource) Teacher on Hourly Basis: The Governing Board ratified the recommendation that Ms. Susanne Hylle be compensated \$20 per hour up to a maximum of 50 hours during the first quarter of the school year until she is able to return full-time in October.

Ratification of Certified Personnel Employment, 2020-21:

Employee	Position	Campus/Dept.
Ayala, Delila	School Nurse	Desert Willow
Dilley, Brittney	School Counselor	Mesquite

Ratification of Certified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Volkmer, Kristina	SpEd Autism	McCartney Ranch	9/4/2020

Ratification of Reclassification of Certified Personnel:

Employee	New Position	Campus/Dept.
Armijo, Abbey	2nd Grade	CGOLA
Carter, Shadeene	Kindergarten	CGOLA
Escalante, Laurie	Part-time Nurse	CGMS/SG
Finucane, Romina	4th Grade	CGOLA
Forrest, Kevin	5th Grade	CGOLA
Grimm, Nicole	3rd Grade	CGOLA

Prince, Sonya	1st Grade	CGOLA	
Stilwell, Jessica	1st Grade	Cholla	

*3.04 The following classified personnel actions were ratified by the Governing Board:

Authorization to Reclassify the Accounting Systems Analyst to a Controller Position: The Governing Board authorized Aaron Whittle be issued a prorated contract as Controller effective September 9, 2020.

Authorization to Employ an Administrative Assistant for Financial Services: The Governing Board authorized the proposed position as a pay grade 114 of the classified salary schedule beginning at an hourly rate of \$16.48.

Authorization to Employ a Maintenance Team Lead: The Governing Board authorized the position to be established on pay grade 120 on the classified salary schedule with an entry-level hourly rate of \$22.23.

Ratification of Request to Temporarily Work in Half-Time Capacity: The Governing Board ratified the employment status change to half-time employment effective August 31, 2020, and the issuance of a replacement contract for School Nurse Laurie Escalante.

Ratification of Employment of Associate Instructor in Lieu of Art Teacher at Cactus Middle School: The Governing Board ratified the employment of Lasey Shelley in the capacity of an Associate Instructor for art at Cactus Middle School.

Ratification of Employment of Associate Instructor in Lieu of Special Education (Autism) at McCartney Ranch School: The Governing Board ratified the transfer of Stefanie Branum to McCartney Ranch School.

Ratification of Employment of Associate Instructor in Lieu of Special Education (Resource) at Casa Grande Middle School: The Governing Board ratified the employment of Candace Bojorquez as an Associate Instructor.

Ratification of Employment of Associate Instructor in Lieu of Special Education (Resource) at Cactus Middle School: The Governing Board ratified the employment of Kristy Clegg as an Associate Instructor.

Ratification of Increased Hourly Rate Compensation for Professional Growth: The Governing Board ratified the increased hourly rate for Cassondra Tiegen.

Ratification of Temporary Increase of Hourly Rate of Compensation for Serving in Lead Position: The Governing Board ratified Destiny Decker receive compensation at pay grade 108 for serving in lead role.

Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Alvarez, Jeanine	Education Assistant-Alternative Placement	Cactus	8/14/2020
Diaz Olivas, Regina	Office Specialist	Facilities	9/11/2020
Heinzelman, Catherine Joan	Administrative Assistant	Saguaro	8/14/2020
Limon, Estefania	Cafe Cook	Desert Willow	8/14/2020
Mandeville, Robin	Trainer/Referral Coordinator	Transportation	8/28/2020
Mendoza, Zulma	Office Assistant	Teaching & Learning	9/4/2020
Poehler, Deborah	Dispatcher	Transportation	8/28/2020
Quinonez, Melissa	Compliance Specialist	Learning Support	9/4/2020
Valdez-Garcia, Rosa	Education Specialist-Inclusive	CGMS	8/6/2020
Ventura, Gina	Bus Driver	Transportation	8/28/2020

Classified Personnel Employment:

Employee	Position	Campus/Dept.
Branum, Stefanie	Associate Instructor	CGMS
Hernandez, Yasmin	Bus Driver	Transportation
Jenkins, James	Sub Bus Driver Trainee	Transportation
Lara, Liliana	Education Assistant-Special Education	Cactus
Nery, Yanai	Cafe Assistant	Cactus
Palmer, Andrew	Emergency Sub Teacher	CGMS
Perez, Marina	Cafe Site Assistant Manager	Desert Willow
Perry, Jamie	Digital Literacy Assistant	Evergreen
Preciado, Paulette	Community Liaison/Student Support	CGMS
Ranch, Laurence	Sub Bus Driver	Transportation
Sotelo, Rosa	Cafe Cook	Villago

Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Clegg, Kristy	Associate Instructor	Cactus
Coopple, Robert	Education Specialist-Inclusive Education	CGMS
Decker, Destiny	Supplemental Pay for Vacant Lead Position	ECLC
Raley, Michelle	Administrative Assistant	Saguaro
Shelley, Lasey	Associate Instructor	Cactus
Taylor, Nordella	Compliance Specialist	Learning Support

- *3.05 The student activities report for August, 2020 had been provided to Board members prior to the meeting.
- *3.06 The financial report for August, 2020 had been provided to the Board prior to the meeting.
- *3.07 The vehicle status report for August 2020 had been included in the Board's information.

- *3.08 The vehicle maintenance report for August 2020 had been included in the Board's information.
- *3.09 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- *3.10 Policy IHA – Basic Instructional Program, was presented for a second reading. Board members approved Policy IHA, as proposed.
- *3.11 Policy KB – Parent Involvement in Education, was presented for a second reading. Board members approved Policy KB, as proposed.
- *3.12 A copy of Memorandum of Understanding (MOU) concerning the funding commitment by A for Arizona to support Palo Verde Elementary School had been included in the Board's information. Palo Verde Elementary School was awarded \$12,000 by A for Arizona's Expansion and Innovation Fund for a project titled, "My Possibilities are Unlimited". The Board moved to approve the award and Memorandum of Understanding (MOU) with A for Arizona, as proposed.
- *3.13 A copy of Temporary Construction Easement and Sidewalk Easement Agreement had been included in the Board's information. The District is planning to construct a concrete walk in front of Ironwood Elementary School to address an accessibility concern from the sidewalk on Colorado Street to the school site. The Board moved to approve the Sidewalk Easement and the Temporary Construction Easement, as presented.
- *3.14 A copy of the 2021 capital plan that is due to the School Facilities Board by September 1 of each year, had been included in the Board's information. Board members approved the District's 2021 capital plan.
- *3.15 A copy of the Arizona School Risk Retention Trust, Inc. Endorsement No. 10 COVID-19 Liability, and Trust COVID-19 Liability Coverage: Overview had been included in the Board's information. Board members approved the COVID-19 Liability Endorsement No. 10 from the Arizona School Risk Retention Trust, Inc. for the 2020-21 fiscal year.
- *3.16 A copy of Arizona Mutual Aid Compact had been included in the Board's information. Board members approved Casa Grande Elementary School District signing onto the Arizona Mutual Aid Compact.
- *3.17 A copy of Memorandum of Understanding (MOU) between Horizon Health and Wellness, Inc. and Casa Grande Elementary School District; and COVID-19 Waiver, Release, and Assumption of Risk Form had been included in the Board's information. The MOU promotes the provision of behavioral health care and wellness services to students at Cholla Elementary School. Board members

approved the award and Memorandum of Understanding (MOU) with Horizona Health and Wellness, Inc., as proposed.

- *3.18 A copy of a memorandum from Mr. Wohlleber regarding Authorization for Emergency Procurement-Boys and Girls Clubs of Casa Grande had been included in the Board's information. Due to the urgent need to have services in place, an emergency purchase was made with the Boys and Girls Club to provide for on-site support services that the District was unable to provide. Board members authorized the formal award of PO #210485 as an emergency procurement, as proposed.
- *3.19 A copy of a memorandum from Mr. Wohlleber regarding Authorization to Use Choice Partners National Cooperative had been included in the Board's information. The District recommends that the Governing Board enter into an agreement with the Harris County Department of Education to utilize awarded contracts under their Choice Partners National Cooperative. Board members authorized entering into an agreement with the Harris County Department of Education to utilize awarded contracts under their Choice Partners national Cooperative.
- *3.20 A copy of Policy GCCG – Professional/Support Staff Voluntary Transfer of Accrued General (Sick) Leave During Initial Year of Policy Implementation had been included in the Board's information. The members of the General Leave Bank Committee propose certain policy stipulations be extended and/or waived during this first year of implementation. Board members authorized the suspension of identified provisions of Policy GCCG, as proposed.
- *3.21 A copy of Child Care COVID-19 Grant Opportunity had been included in the Board's information. The Arizona Department of Economic Security Child Care Administration is offering non-competitive grants to child care providers to help cover costs during the COVID-19 state of emergency. Board members approved the submission of Child Care COVID-19 Grant, as proposed.
- *3.22 It was recommended the Board approve the hourly rate of \$44.65 per hour for teachers tutoring through the State Tutoring Grant at Cottonwood, Cactus, and CGMS. Board members approved the submission of State Tutoring Grant Application, as proposed.
- *3.23 A copy of Policy BGB – Policy Adoption had been included in the Board's information. It was recommended the Governing Board discuss and take action to suspend Board Policy BGB related to a first and second reading of revised Board Policy ACA-Sexual Harassment and new Board Policy ACAA-Title IX Sexual Harassment. The Board moved to temporarily suspend Policy BGB.
- *3.24 A copy of revised Policy ACA – Sexual Harassment and Regulation ACA-R had been included in the Board's information. Board members approved Policy ACA, as proposed.

- *3.25 A copy of new Policy ACAA – Title IX Sexual Harassment and Regulation ACAA-R had been included in the Board’s information. Board members approved Policy ACAA, as proposed.
- *3.26 A copy of the Provisional Approval of Arizona Online Instruction Application from Arizona State Board of Education had been included in the Board’s information. Board members approved the Casa Grande Online Learning Academy, as presented.

4. Audience with Groups or Individuals:

- 4.01 A copy of a proclamation declaring the week of September 17-23, 2020 as Constitution Week was included in the Board’s information. The proclamation will be disseminated throughout the District. Schools will conduct a variety of educational activities in recognition of Constitution Day.

5. Items for Action/Discussion

- 5.01 The Superintendent recommended the Board accept the following donations:

Raising Cane’s donated two large gift baskets for the student device and materials checkout event at Mesquite. They also donated student recognition meal certificates.

Ironwood Village gave a generous donation of school supplies to Mesquite Elementary.

Yael Sivan paid for four Cottonwood students’ device protection plans, \$100 total.

The University of Arizona Extension Service donated 400 plastic water bottles to Palo Verde with a value of \$1,200.

Passion Church donated backpacks filled with supplies to Palo Verde valued at \$1,500.

Compass Christian Church donated pencil boxes filled with supplies, earbuds, and school uniforms to Palo Verde with a value of \$1,500.

Mrs. Wilson, a Desert Willow teacher, had her Donors’ Choose project funded in the amount of \$708.00.

Ms. Cordova, a Desert Willow teacher, had her Donors’ Choose project funded in the amount of \$331.00.

Mr. Jim Jepsen and Ms. Malaine Bargo with The University of Arizona Garden Extension donated 500 water bottles for students.

Mrs. Jackson moved that:

“The donations be accepted, as read.”

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

5.02 Mr. Wohlleber provided an update on the Grounds Plan. He is working with the landscape firm on a proposal to be presented at the October Board meeting, initiating the first phase of the site improvement plan.

The landscape enhancement project will be addressing green areas/fields, site improvements for better traffic flow, as well as playground areas. Key elements will utilize SFB or adjacent ways funding.

Once the project is approved by the Board, it will go out to bid. The project will take a number of years to complete; therefore, it has been divided into three phases.

Project goals include:

- Establishing design standards
- Efficient circulations for pick-up/drop off of students
- Consolidated campuses for long-term maintenance and sustainability
- Entry signage to assist in way-finding and school identity
- Street frontage and entry beautification
- ADA accessible playgrounds
- ADA access to all amenities
- Maximizing sight visibility for student supervision
- Drainage assessments to understand basin volumes
- New irrigation systems to support landscape

5.03 At the annual ASBA Delegate Assembly scheduled for October 17, 2020, delegates appointed by each school board represent the board's viewpoints as the legislative agenda is considered, and asks the delegates for recommendations regarding the proposed ASBA agenda.

Mr. Snider nominated Mr. Mendez to serve as delegate.

Mr. Stabley moved to:

“Appoint Gilberto Mendez as delegate, and further moved to instruct the Board’s representative(s) to support legislative action consistent with the District’s Mission, Priorities, Goals, and Governing Board Commitments.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Jerrold Stabley	X	
Gilberto Mendez	X	
David Snider	X	

6.01 The next regular meeting will be held on Tuesday, October 13, 2020, at 6:00 p.m.

7.01 **Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

There were no requests from the public.

8.01 Superintendent’s Report

Any family or student who wants to check out library books can contact their school librarian and books will be delivered to their home by the Book Bus. Books are sanitized when returned.

Last week USDA extended summer meal program which gives the district flexibility in how we feed the community. Hours have been extended in the morning and are hoping to be able to offer an evening meal pickup.

APS is doing the Supply My Classroom mini grant program. Any teacher in a K-8 school can apply.

President Snider adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Date Approved: 10/13/2020

President