

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, November 14, 2023, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mr. Stabley called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Jerry Stabley, President
Blanca Varela
Adelphia Sisson
Lorenza Martinez
Michael Cruz

Adam Leckie, Ed.D., Superintendent
Lisa Bradshaw, Director
Nicole Wheatcroft, CFO
Van Ornelas, Director
Stacy Howell, Director
Tim Mace, Director
Jennifer McClintic, Director
Sherrie Gill, Executive Assistant

1.03 Mr. Stabley led the Pledge of Allegiance. A moment of silence was observed.

2.01 **Agenda Adoption:**

Dr. Leckie asked that item 8.01 be removed, Mrs. Gray who was going to present, was not able to attend the meeting.

Mrs. Varela moved that the agenda be accepted and adopted with the removal of item 8.01.

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Jerry Stabley	X	
Blanca Varela	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	X	

3.01 Mr. Cruz thanked Dr. Leckie and those who joined to celebrate the life of Pastor Juan Humes.

Mr. Cruz acknowledged Apache Junction's loss of Sgt. Andrew Southard who was killed in a training exercise over the Mediterranean Sea.

4.01 Superintendent's Report

- Recognized the district override passing and thanked everyone for voting.
- School letter grades have been released by the State. Five of the district's thirteen schools improved, no schools decreased. McCartney Ranch received an 'A' ranking, which is the first in our district since moving to the new accountability system.
- The district will continue to invest in staff by giving a retention stipend.
- Addressed the importance of school attendance. Students can't learn if they are not present at school.
- Mrs. McClintic introduced Carrie Carstens, the new Assistant Director of Learning Support.

5.01 The following were recognized as students and employees of the month:

Transportation

Ernesto Barajas, Employee of the Month

Villago Middle School

Alainah Montemayor, Employee of the Month

Amanda Hoff, Employee of the Month

Allisson Melendez Montanez, Student of the Month

Madilyn Amado, Student of the Month

Brendyn Berdych, Student of the Month

ECLC

Amy Flasher, Employee of the Month

Lorena Barajas, Employee of the Month

Herman Delgado, Student of the Month

Ro'Yale Johnson, Student of the Month

Giovanni Ulloa, Student of the Month

Cottonwood Elementary School

Claudia Caldwell, Employee of the Month

Tiffany Lankford, Employee of the Month

Viani Holloway, Student of the Month
Santiago Trejo, Student of the Month
Austin Cervantes, Student of the Month

Mesquite Elementary School

Lindsey Wittenburg, Employee of the Month
Martha Gomez, Employee of the Month
Jesus Sanchez, Student of the Month
Gavin Butler, Student of the Month
Snow Taylor, Student of the Month

McCartney Ranch Elementary School

Kim Stone, Employee of the Month
Maria Ramirez, Employee of the Month
Ashlyn Kavanaugh, Student of the Month
Feliciano Macias, Student of the Month
Allison Amado, Student of the Month

5.02 Mrs. McClintic recognized Grow Your Own participant, Sydney Graham

6.01 Call to the Public

Mr. Boots Hawks spoke about a conference with Starbright Program he attended.
Mr. Steve Hunt spoke about the Starbright Program and child trafficking.
Mr. Bruce Schuut spoke about the moment of silence.

7.01 Mr. Stabley called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Sisson moved that the agenda items marked with an asterisk be approved and/or ratified.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Jerry Stabley	X	
Blanca Varela	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	X	

*7.02 The minutes of the October 3, 2023 Regular Meeting were approved by the Governing Board.

*7.03 The following certified personnel actions were approved/ratified by the Governing Board:

Authorization to Update EDEP Eligibility for Permanent Guest Teachers: The Governing Board approved a change in the needed eligibility days from 21 to 17 to receive the temporary pay increase.

Authorization to Update Substitute Teacher Incentive Pay: The Governing Board approved the increased incentive rate and decreased eligibility days retroactive to October 3, 2023, to be evaluated for continuation when current staffing shortages are no longer a concern of the district.

Authorization to Increase Plan Period Coverage for Certified Teachers: The Governing Board approved an increase in this hourly rate to \$35 per hour.

EMPLOYMENT			
NAME	LOCATION	POSITION	EFFECTIVE
Bojorquez, Candice	CGMS	Teacher - Sped Autism	10/18/2023
Carstens, Carrie	Learning Support	Assistant Director	11/13/2023
RECLASSIFICATION			
NAME	LOCATION	NEW POSITION	EFFECTIVE
Best, Kelly	CGMS	Teacher - 7/8 Social Studies	10/16/2023
Cameron, Amy	Palo Verde	Instructional Coach	7/5/23
Schultz, Jacee	Villago	Teacher - 7th Math	11/13/2023
Daily Certified Long-Term Sub		Daily Certified Long-Term Sub Rate	10/4/2023
Nagore, Sydnie		Teacher 6-8 ELD	11/14/2023
RESIGNATIONS			
NAME	LOCATION	POSITION	EFFECTIVE
Kimberlin, Pamela	Mesquite	Teacher - 2nd Grade	5/23/2024
Pontalba, Jose Rey	Villago	Teacher - Math	11/7/2023
LEAVE OF ABSENCE			
NAME	LOCATION	POSITION	EFFECTIVE
Gravenkemper, Emily	Ironwood	School Counselor	11/23/23
Kroboth, Jessica	Villago	Teacher - Math	10/30/2023
Sosa, Carlos	Desert Willow	Teacher - Sped MSI	10/13/2023

*7.04 The following classified personnel actions were approved/ratified by the Governing Board:

Authorization to Update EDEP Eligibility for Permanent Guest Teachers: The Governing Board approved a change in the needed eligibility days from 21 to 17 to receive the temporary pay increase.

Authorization to Update Substitute Teacher Incentive Pay: The Governing Board approved the increased incentive rate and decreased eligibility days retroactive to October 3, 2023, to be evaluated for continuation when current staffing shortages are no longer a concern of the district.

EMPLOYMENT			
NAME	LOCATION	POSITION	EFFECTIVE
Brackenbury, Megan	McCartney Ranch	Education Assistant - Grade Level Support	10/16/2023
Dugan, Jasmin	Mesquite	Education Assistant - Special Education	10/26/2023
Garcia, Katie	TAES	Guest Teacher - Floating	11/8/2023
Gardner, Anitra	Transportation	Transportation Training/Referral Coordinator	10/19/2023
Guzman, Graciella	ECLC	Education Specialist - Inclusive Education	11/6/2023
Hernandez, Delilah	Transportation	Bus Driver Trainee	10/26/2023
Hernandez, Sierra	ECLC	Education Specialist - Inclusive Education	10/16/2023
Lopez Martinez, Maria	COIL	Education Specialist - Inclusive Education	10/19/2023
Maldonado, Sydnie	Transportation	Bus Driver Trainee	11/1/2023
Martin, Feloniz	COIL	Education Specialist - Inclusive Education	10/16/2023
Martinez, Veronica	ECLC	Early Education Assistant	10/19/2023
McCullough, Lamont	Transportation	Transportation Assistant	11/8/2023
Moe, Jennifer	Nutrition Services	Cafe Cook	11/1/2023
Mosely, Toccara	Villago	Education Assistant - Alternative Placement Setting	10/26/2023
Phillips, Bradley	Transportation	Bus Driver Trainee	11/1/2023
Quijada Jr., Edward	Nutrition Services	Cafe Assistant Floater	10/16/2023
Rodriguez, Victoria	Transportation	Transportation Assistant	11/1/2023
Villela, Oscar	Transportation	Bus Driver Trainee	11/14/2023
Warren, Ana	Nutrition Services	Cafe Site Assistant Manager	10/26/2023

RECLASSIFICATION			
NAME	LOCATION	NEW POSITION	EFFECTIVE
Canales, Maria	Nutrition Services	Cafe Cook	10/16/2023
Daily Emergency Long-Term Sub		Daily Emergency Long-Term Sub	10/4/2023
Freyermuth, Yolanda	Nutrition Services	Cafe Site Assistant Manager	11/6/2023
Hernandez, Sierra	ECLC	Education Specialist - Inclusive Education	10/30/2023
Hoff, Amanda	Villago	Associate Teacher - 6th Language Arts	11/13/2023
Munoz, Francisca	Nutrition Services	Cafe Site Manager	11/13/2023
Riggs, Adam	Transportation	Bus Driver	11/1/2023
Vargas-Bustos, Christina	Desert Willow	Education Assistant - Day Assistant	11/13/2023
RESIGNATION			
NAME	LOCATION	POSITION	EFFECTIVE
Ackermann, Elise	Cottonwood	Education Specialist - Inclusive Education	11/2/2023
Archuleta-Jones, Clarissa	Desert Willow	Day Assistant	10/26/2023
Bell, Kehaulani	Cottonwood	Education Specialist - Inclusive Education	11/23/2023
Diaz, Daisy	Ironwood	Education Specialist - Inclusive Education	10/31/2023
Edwards, Kaitlyn	Nutrition Services	Cafe Assistant	10/23/2023
Granado, Ofelia	Facility Services	Custodian	11/2/2023
Gresham, Ericka	Cactus	Education Assistant - Student Support	10/17/2023
Guzman, Graciella	Transportation	Transportation Assistant	10/17/2023
Johnson, Susan	Transportation	Bus Driver	10/2/2023
Joiner, Johnny Jr.	Transportation	Vehicle Mechanic	11/8/2023
Juarez, Janene	Transportation	Relief Bus Driver/Dispatcher	10/18/2023
Ledingham, James	Mesquite	Day Assistant	11/9/2023
Lopez, Tanya	Palo Verde	Education Specialist - Inclusive Education	11/7/2023
Marquina, Luz	Transportation	Transportation Assistant	10/17/2023
Martinez, Amber	Palo Verde	Education Assistant/Crossing Guard	10/16/2023
Ortega-Harris, Dominga	Desert Willow	Education Specialist - KinderPlus	11/9/2023
Passey, Ashlynn	Nutrition Services	Cafe Site Assistant Manager	10/24/2023
Penunuri, Samuel	Facility Services	Skilled Maintenance Specialist	10/13/2023

Ramos-Laboy, Laura	Nutrition Services	Cafe Site Manager	10/24/2023
Raya Becerra, David	Facility Services	Grounds & Landscape Specialist	10/20/2023
Roberts, Atticus	Facility Services	Custodian	10/20/2023
Schriever, Dennis	Transportation	Bus Driver	10/16/2023
Soto, Joanna	Nutrition Services	Cafe Manager - Central Kitchen	11/2/2023
Tinajero, Gabriela	Palo Verde	Education Specialist - Inclusive Education	11/8/2023
Villalobos, April	ECLC	Education Specialist - Inclusive Education	10/17/2023
NEW POSITIONS			
NAME	LOCATION	POSITION	EFFECTIVE
Education Specialist - Inclusive Education	Desert Willow	Education Specialist - Inclusive Education	11/15/23
Van Driver	Transportation	Van Driver	11/15/23

- *7.05 The student activities report for October, 2023, had been provided to the Board prior to the meeting.
- *7.06 The financial report for October, 2023 had been provided to the Board prior to the meeting.
- *7.07 The vehicle inventory report for September through October, 2023 had been provided to the Board prior to the meeting.
- *7.08 The vehicle maintenance report for September through October, 2023 had been provided to the Board prior to the meeting.
- *7.09 The vouchers presented at the meeting were approved by the Governing Board.
- *7.10 The following donations were accepted:

Casa Grande Middle School

Ms. Martinez had a Donors Choose project funded in the amount of \$433.
 Ms. Martinez had a Donors Choose project funded in the amount of \$560.
 Mrs. John had a Donors Choose project funded in the amount of \$662.

Cholla

Ms. Pelaez had a Donors Choose project funded in the amount of \$232.
 Mrs. Rohr had a Donors Choose project funded in the amount of \$1,152.
 Mrs. Lewis had a Donors Choose project funded in the amount of \$672.
 Ms. Spies had a Donors Choose project funded in the amount of \$611.
 Mrs. Kovalik had a Donors Choose project funded in the amount of \$522.

Mrs. Tarango had a Donors Choose project funded in the amount of \$516.
Mrs. Dopkant had a Donors Choose project funded in the amount of \$733.
Ms. Flor Ruiz had a Donors Choose project funded in the amount of \$225.
Mrs. Wickersheim had a Donors Choose project funded in the amount of \$591.
Ms. Lugo had a Donors Choose project funded in the amount of \$298.
Ms. Pelaez had a Donors Choose project funded in the amount of \$181.
Ms. Flor Ruiz had a Donors Choose project funded in the amount of \$484.
Mrs. Nixon had a Donors Choose project funded in the amount of \$337.
Mrs. Ramos had a Donors Choose project funded in the amount of \$404.
Mrs. Hillis had a Donors Choose project funded in the amount of \$652.
Mrs. Whaling had a Donors Choose project funded in the amount of \$562.
Mrs. Tapia had a Donors Choose project funded in the amount of \$191.
Mrs. Montoya had a Donors Choose project funded in the amount of \$305.
Mrs. Kelly had a Donors Choose project funded in the amount of \$568.

Cottonwood

Ms. Hurley had a Donors Choose project funded in the amount of \$1,151.
Mrs. Anzaldúa had a Donors Choose project funded in the amount of \$514.
Ms. Lawton had a Donors Choose project funded in the amount of \$377.
Mrs. Brown had a Donors Choose project funded in the amount of \$1,175.
Ms. Nicholson had a Donors Choose project funded in the amount of \$555.
Mrs. Kelsh had a Donors Choose project funded in the amount of \$319.
Mrs. Mackynen had a Donors Choose project funded in the amount of \$1,198.
Ms. Cortright had a Donors Choose project funded in the amount of \$625.
Mrs. Carlton had a Donors Choose project funded in the amount of \$345.
Mrs. Mackynen had a Donors Choose project funded in the amount of \$1,314.

Ironwood

Mrs. Cordova had a Donors Choose project funded in the amount of \$373.

Mesquite

Mrs. Rodriguez had a Donors Choose project funded in the amount of \$819.
Ms. Escarcega had a Donors Choose project funded in the amount of \$335.
Ms. Kisil had a Donors Choose project funded in the amount of \$586.
Mrs. Pacheco had a Donors Choose project funded in the amount of \$508.

Palo Verde

Ms. Haro-Costales had a Donors Choose project funded in the amount of \$437.
Ms. Gabaldon had a Donors Choose project funded in the amount of \$485.
Ms. Isles had a Donors Choose project funded in the amount of \$854.
Mrs. Padilla had a Donors Choose project funded in the amount of \$1,016.
Ms. Lee had a Donors Choose project funded in the amount of \$578.
Ms. Wilson had a Donors Choose project funded in the amount of \$242.

- *7.11 Revision of Exhibits GCBD-EA, GCBD-EC Professional Staff Fringe Benefits – The exhibits are being revised to reflect current insurance eligibility dates. No Board action

required for exhibits.

- *7.12 First Reading, Revision of Policy JFB-Open Enrollment and JFB-R; Removal of Exhibit JFB-E – No action required by the Governing Board for a first reading.
- *7.13 First Reading, Policy Advisory 748-762 – No action required by the Governing Board for a first reading.
- *7.14 Approval of Stipend for LETRS Program Completion – The Governing Board approved the stipend for LETRS Program Completion, as proposed.
- *7.15 Approval of Student Activities Clubs’ fundraising events – The Governing Board approved the Student Activities fundraising events as presented.
- *7.16 Approval of Certified Staff Effectiveness Labels and Evaluation System – The Governing Board approved the Certified Staff Evaluation System and accepted the Certified Staff Effectiveness Labels, as presented.
- *7.17 Approval of Memorandum of Understanding (MOU) with Helping Associates – The Governing Board approved the Memorandum of Understanding with Helping Associates, Inc. as proposed.
- *7.18 A memorandum from Mr. York regarding Authorization for Sole Source Procurement –Level Data, Inc. was provided to Board members prior to the meeting. The Governing Board authorized Level Data, Inc. as a sole source as recommended.
- *7.19 A memorandum from Mr. York regarding Authorization for Recycling of Scrap Metal was provided to Board members prior to the meeting. The Governing Board authorized the recycling of scrap metal as proposed.
- *7.20 A memorandum from Mr. York regarding Authorization for Surplus Auction was provided to Board members prior to the meeting. The Governing Board authorized the use of Sierra Auctions for the public auction of the current items designated as surplus.
- *7.21 A memorandum from Mr. York regarding Authorization of Purchase of School Buses was provided to Board members prior to the meeting. The Governing Board approved the purchase of two 14-passenger school buses from RWC Group based on their Mohave cooperative contract as proposed.
- *7.22 Approval of Overnight Field Trip – The Casa Grande Middle School Wildcat Outdoor Club submitted an application for an overnight field trip to Picacho Mountains, Eloy, AZ, from December 15-17, 2023. The Governing Board authorized the field trip as proposed.

- 8.01 Arizona A-F State School Accountability Presentation – This item was removed from the agenda as the presenter was not able to attend the meeting.
- 8.02 Mr. Cruz led the discussion regarding ASBA and the New Executive Director. The discussion included the controversy going on with the new director and creating a resolution that will join other districts across the state to demand an investigation. Board members agreed a resolution should be created to join other districts. Mr. Cruz asked Dr. Leckie to put a resolution together to be approved at the December meeting.
- 9.01 Approval of Release and Reconveyance of Donation Agreement - Casa Grande Elementary School District entered into a school site donation agreement in 2001 which provided for the donation of a 12-acre school site in the Gila Buttes development. Once the development has reached a certain percentage of buildout, the district must have funding to build. Due to several factors such as a lack of available funding, school site location concerns, and future home development, it is recommended the Board approve a release of the original agreement in exchange for a lump sum of \$75,000. There was discussion regarding future developments that will be donating school sites. Mr. Cruz recused himself from voting on this agenda item.

Mrs. Varela made a motion to approve the release and reconveyance of the donation agreement as proposed.

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Jerry Stabley	X	
Blanca Varela	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	recused	

- 9.02 Ms. Wheatcroft provided information regarding the Publication of the 2022-2023 School Level Reporting Annual Financial Report. The Arizona Auditor General’s Office had not released the School Level Report forms for completion prior to the October 3, 2023 board meeting. The School Level Report is included in the Annual Financial Report (AFR). The District submitted the School Level Reporting Annual Financial Report to ADE by the October 15, 2023 deadline.

Mr. Cruz made a motion to approve the School Level Annual Financial Report for the year ended June 30, 2023 as proposed.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Jerry Stabley	X	
Blanca Varela	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	X	

10.01 The next regular meeting will be held on Tuesday, December 12, 2023, at 6:00 p.m.

11.01 Mr. Stabley adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Date Approved: 12/12/2023

President