

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, May 10, 2022, at 5:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 Call to Order:

Mrs. Varela called the meeting to order at 5:00 p.m.

1.02 Roll Call:

Present:

Blanca Varela, President Pro Tem
Adelphia Sisson
Gilberto Mendez

JoEtta Gonzales, Ed.D., Superintendent
Aaron Whittle, Financial Officer
Tim Mace, Director
Lisa Bradshaw, Director

Absent:
Jerry Stabley, President

Jan Draper, Director
Dennis York, Director
Stacy Howell, Director
Tina Walker, Communications & Marketing
Sherrie Gill, Executive Assistant

Also Present:
See Exhibit 1

Dispatch: Jodie Newell

Jessica Quinones, Principal
Jeff Lavender, Principal

Samantha Sarnowski, Principal
Julie Holdsworth, Principal

2.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A) Discussion or consultation with general counsel

Mr. Mendez moved to:

"Adjourn to Executive Session pursuant to A.R.S. §38-431.03(A) Discussion or consultation with general counsel."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Blanca Varela	X	
Jerry Stabley	Absent	

Motion to adjourn Executive Session – 6:00pm

Mr. Mendez moved to:

"Adjourn Executive Session."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Blanca Varela	X	
Jerry Stabley	absent	

3.01 Mr. Mendez led the Pledge of Allegiance. A moment of silence was observed.

4.01 Agenda Adoption:

Mr. Mendez moved that:

"The agenda be accepted and adopted, as presented."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

5. Awards, Recognitions, Celebrations

5.01 Dr. Gonzales recognized Patrick Villa, Alma Ochoa, and Ely Cano Ortiz as Rotary students of the month.

5.02 Sunrise Optimist Club Students of the Month from McCartney Ranch were recognized: Michael Grimm, Jaden Powell, Jayla Childers, and Julia Granados-Rosas.

5.03 Dr. Gonzales recognized the District Spelling Bee winners: 1st Place - Benson O'Connor, 4th Grade, Desert Willow; 2nd Place – Samir Villalva Arcos, 5th Grade, Cottonwood; 3rd Place – Lysander Barrancas, 8th grade, Cactus Middle School.

5.04 Dr. Gonzales recognized Mrs. Gloria Quintana, Mrs. Christy Manford, Ms. Kim Stone, Ms. Jessica Macias, Ms. Tatia LaVoo, Ms. Sylvia Montes de Oca, Mr. Jesse Gonzales, Ms. Becky Fowler, Ms. Amber Merriman, Ms. Martha Rael, Ms. Tamerra Teti, Mrs. Kathy Seaver, Mrs. Pam Shofner, Ms. Blaine Caron, Ms. Rachelle Gay, and, Mrs. Wendy Spencer as monthly recipients of the monthly Marigold Award.

6.01 Call to the Public

There were no requests from the public.

7.01 Mrs. Varela called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Mendez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

*7.02 The minutes of the April 12, 2022 Regular Meeting were approved by the Governing Board.

*7.03 The following certified personnel actions were approved/ratified by the Governing Board:

Approval of Incoming Superintendent, Dr. Adam Leckie's Contract – The Governing Board approved the contract for Dr. Adam Leckie.

Request for Leave of Absence During School Year 2022-23 – The Governing Board approved a one-year leave of absence for Taylor Petersen, 2nd grade, Ironwood.

Authorization to issue FY 22-23 Contract Addendums – The Governing Board authorized the issuance of FY 22-23 Contract Addendums as presented.

Approval of Stipend for Career Camp Director – The Governing Board approved the

stipend of \$2500 to Ms. Stephanie Sander to be paid using Title I funding.

Ratification of Certified Personnel Employment:

Employee	Position	Campus/Dept.
Anderson, Melody	8th Science	Cactus
Martinez, Alicia	6-8 Computer Science	Cactus
Palmer, Andrew	7th Social Studies	CGMS
Leckie, Adam	Superintendent	DO

Ratification of Reclassification of Certified Personnel:

Employee	New Position	Campus/Dept.
Avalos, Diana	EL Teacher (District SEI Funded)	McCartney Ranch/DO

Ratification of Certified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Davis, Scott	7th Social Studies	Villago	5/26/2022
Grimm, Nicole	3rd Grade	CGOLA	5/26/2022
Honeybone, Rachel	Special Education	Villago	5/26/2022
Petersen, Taylor	2022-2023 on Leave of Absence	Ironwood	5/26/2022

Ratification of Certified Personnel New Positions:

Position	Campus/Dept.	Salary Schedule	Funding Source	Justification
EL Teacher	McCartney Ranch / DO	Certified	District SEI Funded	This position is needed to support the needs of the districts growing SEL student population.
First Grade Teacher	Palo Verde	Certified	M&O	This position is needed to support the growing enrollment needs of the district.
First Grade Teacher	Palo Verde	Certified	M&O	This position is needed to support the growing enrollment needs of the district.
First Grade Teacher	McCartney Ranch	Certified	M&O	This position is needed to support the growing enrollment needs of the district.
Fourth Grade Teacher	Palo Verde	Certified	M&O	This position is needed to support the growing enrollment needs of the district.
4 Specials Teacher (Art or Music)	Various	Certified	M&O	This position is needed to support the growing enrollment needs of the district.

Authorization of Transition Stipends – The Governing Board authorized transition stipends for Dr. Adam Leckie, Ms. Carol Wrightson, and Mrs. Marcy McCue for additional work being done prior to contract date.

***7.04 Classified Personnel**

The following classified personnel actions were approved/ratified by the Governing Board:

Authorization to Issue FY 22-23 Contract Addendums - The Governing Board authorized the issuance of FY 22-23 Contract Addendums as presented.

Ratification of Classified Personnel Employment:

Employee	Position	Campus/Dept.
Ayala, Frances	Van Driver	Transportation
Clark, George	Education Assistant-Academic Intervention	CGOLA
Costales, Lourdes	Education Assistant-Special Education	Palo Verde
Hernandez, Cynthia	Bus Driver Trainee	Transportation
Hinojosa, Ravenna	Education Specialist-Inclusive Education	McCartney Ranch
Maestas, Lisa	Ed. Asst. Academic Intervention ESSER III	Desert Willow
Mohler, Alexis	Education Specialist-Early Childhood	ECLC
Salcido, Jennifer	Ed. Asst. Title I/Crossing Guard	Desert Willow
Whetstone, Jasmine	Sub Bus Driver Trainee	Transportation

Ratification of Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Acosta, Roshayel	Office Specialist	McCartney Ranch	4/26/2022
Alvarez, Sarah	Education Assistant MOWR	Saguaro	4/11/2022
Bateson, Marne	Digital Literacy Assistant	Palo Verde	5/26/2022
Benavidez, Angela	Office Specialist	Mesquite	4/18/2022
Benitez, Brianda	Guest Teacher	Palo Verde	5/6/2022
Derosier, Lyla	Cafe Assistant	Nutrition Services	5/26/2022
Hairl, Emilee	Cafe Cook	Nutrition Services	4/12/2022
Houston, Denver	Education Assistant-SpEd	CGMS	5/26/2022
Martinez, Veronica	Early Education Assistant	ECLC	4/14/2022
Mercado, Rene	Early Education Assistant	Evergreen/CGOLA	5/26/2022
Miranda, Lilia	Custodian	Facility Services	6/30/2022
Retzlaff, Kendall	Education Assistant-Student Support	McCartney Ranch	4/1/2022
Rodgers, Annika	Education Assistant-ELG	McCartney Ranch	5/26/2022
Rodriguez, Silvia	Speech Language Pathologist Assistant	Evergreen	5/26/2022
Watts, Nichole	Education Assistant-APS	Villago	4/19/2022
Williams, Melissa	Noon Assistant	Ironwood	5/26/2022

Ratification of Classified Personnel Terminations:

Employee	Position	Campus/Dept.	Effective
Martinez, Amanda	Cafe Assistant	Nutrition Services	4/18/2022
Vasquez, Trinidad	Custodian	Facility Services	4/25/2022

Ratification of Classified Personnel New Positions:

Position	Campus/Dept.	Salary Schedule	Funding Source	Effective Date	Justification
Education Specialist - Inclusive Education (MSI)	Cholla	Classified - PG 110	IDEA Grant	4/25/2022	This position is needed to support the one on one needs of a visually impaired child.
Education Specialist - Inclusive Education	McCartney Ranch	Classified - PG 107	IDEA Grant	SY 22/23	This position is needed to provide additional support to meet the Special Education needs of the school.
Education Assistant - Student Support	Desert Willow	Classified - PG 106	Results Based Funding	SY 22/23	Position needed to support the needs of SEL students.
Education Assistant - Academic Intervention (Lead)	Desert Willow	Classified - PG 106	Results Based Funding	SY 22/23	Position needed to assist with student data reports and ESP scheduling of ESP groups. This position will receive hourly differential pay in the amount of \$2 per hour for additional Lead responsibilities.

Ratification of Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Alcantar, Amanda	Office Specialist	Mesquite
Blaine, April	Bus Driver Sub	Transporation
Hoyos, Ricardo	Bus Driver Trainee	Transporation
Peterson, Lauren	Education Assistant-Special Education	Cactus
Rodriguez, Manuel	IT User Support Tech	Digital Learning
Ruiz, Virginia (Linda)	Benefits Specialist	TAES
Sheppard, Paula	Educational Assistant - Student Support	Desert Willow
Health Tech	Health Tech	ALL
School Nurse	School Nurse	ALL
Lead Dispatcher	Lead Dispatcher - 12 months	Transporation
Ernstmeyer, Kristina	Facilities Project & Office Manager	Facilites
Maestas, Lisa	Education Assistant - Academic Intervention (Lead)	Desert Willow

- *7.05 The student activities report for April, 2022, had been provided to the Board prior to the meeting.
- *7.06 The financial report for April, 2022 had been provided to the Board prior to the meeting.
- *7.07 The vehicle inventory report for April, 2022 had been provided in the Board's information.
- *7.08 The vehicle maintenance report for April, 2022 had been provided in the Board's information.
- *7.09 The weekly enrollment summaries for April 13, April 20, April 27, and May 4, 2022 had been provided to Board members prior to the meeting.
- *7.10 The vouchers presented at the meeting were approved by the Governing Board.
- *7.11 The following donations were accepted:

Cactus

- Mrs. Sonia Hayes had a Donors Choose project funded in the amount of \$424.

CGMS

- Ms. Lilianna Carlton had a Donors Choose project funded in the amount of \$241.

Cholla

- Mrs. Sarah Taylor received a donation of flexible seating from Saxton Bradley Furniture with an approximate value of \$3,200.
- Mrs. Sarah Taylor had a Donors Choose project funded in the amount of \$420.

Cottonwood

- Mrs. Carol Brown had a Donors Choose project funded in the amount of \$615.
- Ms. Mariah Lawton had a Donors Choose project in the amount of \$590.
- Mrs. Stacey Mackynen had a Donors Choose project funded in the amount of \$594.

Saguaro

- Mrs. Gloria Whitmer had a Donors Choose project funded in the amount of \$848.
- Chick-fil-a donated 75 chick-fil-a sandwiches and 75 cookies to Saguaro for teacher and staff appreciation week. (Value \$465)
- Fry's Kettle Korn and shaved ice (Terry Fry) donated 60 shaved ice to Saguaro for teacher and staff appreciation week. (Value \$240)
- Roger Rugg made 75 key chains (etched our logo onto stainless steel key tags) for Saguaro for teacher and staff appreciation week. (value unknown)

Villago

- Ms. Brenda Battaglia had a Donors Choose project funded in the amount of \$534.
 - Ms. Savannah Cantu had a Donors Choose project funded in the amount of \$172.
- *7.12 Ratification and approval of Assignment of Student Activities Treasurer and Assistant Student Activities Treasurer – The Governing Board appointed the District’s CFO/Finance Director as Student Activities Treasurer and Account Systems Analyst/Controller as Assistant Student Activities Treasurer.
- *7.13 Authorization for Emergency Procurement-Johnson Controls – The Governing Board authorized the VSD control board replacement for the Villago Middle School chiller as an emergency procurement as proposed.
- *7.14 Authorization for Emergency Procurement-Classic Roofing – The Governing Board authorized the Casa Grande Middle School gymnasium roof repairs as an emergency procurement as proposed.
- *7.15 Authorization for Emergency Procurement-Pueblo Mechanical & Controls – The Governing Board authorized the rehabilitation of the Cottonwood Elementary School sewer and grease interceptor lines as an emergency procurement as proposed.
- *7.16 Authorization for Benefit Contract Extensions – The Governing Board authorized the extensions of the Request for Proposals for the District’s various benefit services as proposed.
- *7.17 Authorization to Offer Elective Courses at Middle Schools – The Governing Board authorized elective classes at the middle schools as proposed.
- *7.18 Authorization of Sole Source-Pinal County Education Service Consortium – The Governing Board authorized the sole source and Intergovernmental Agreement with Pinal Education Service Consortium as recommended.
- *7.19 Authorization for Alarm System Upgrade – The Governing Board authorized the burglar alarm system upgrade as proposed.
- *7.20 Revision of 2022-2023 School Calendar – The Governing Board approved the revision of the 2022-2023 School Calendar as proposed.
- *7.21 Revision of Winter Holiday for 12-Month Employees – The Governing Board approved to designate Monday, December 26 as the Christmas holiday, Tuesday, December 27 as the floating vacation day; and Wednesday, December 28, and Thursday, December 29, as Board-approved vacation days for 12-month employees.

8.01 Mrs. Varela opened the Public Hearing Regarding the District Proposed Instructional Time Model (ITM) for 2022-23 at 6:30pm.

Mrs. Lisa Bradshaw presented the change to the Instructional Time Model (ITM) for 2022-23. In-person instruction will be provided four days per week, Monday through Thursday, for no less than the minimum number of instructional hours per school year pursuant to A.R.S. § 15-901 for all full-time students.

There were no questions from the public. Mrs. Varela closed the public hearing at 6:33pm.

8.02 Information regarding the FY23 Budget Planning and FY22 Budget Update was provided to Board members prior to the meeting. Mr. Aaron Whittle provided an update on the 2022-23 budget planning process. The district is keeping an eye on the continuing rise of fuel costs. The FY22 Budget is being revised to include additional funding from the district's increase in enrollment.

8.03 Mrs. Varela opened the Public Hearing for Proposed Revision of the 2021-2022 Budget at 6:41pm. There were no questions from the public. Mr. Mendez asked if the capital stays the same. Mr. Whittle answered, yes. Mrs. Varela closed the public hearing at 6:43pm.

9.01 Consider and Possibly Authorize Revisions to the 2021-2022 Budget

Mrs. Sisson made a motion to:

"Approve revision #2 to the 2021-2022 budget."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

9.02 Mr. Jeff Lavender presented information regarding the district's Special Budget Override Election.

Mrs. Varela made a motion to:

"Adopt the Resolution Ordering and Calling a Special Budget Override Election to be Held In and For the District and Declaring the Deadline for Submitting Arguments "For" and "Against" the Election to the Pinal County School Superintendent and have pro statement by June 28, 2022."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

- 9.03 Discuss and Possibly Authorize using Mohave Educational Services Cooperative Contract #18F-RWC-0904 Awarded to RWC International for the Purchase of two new School Buses.

Mrs. Sisson made a motion to:

"Authorize using Mohave Educational Services for the purchase of the two new school buses from RWC International as recommended."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

- 9.04 Discuss and Possibly Authorize using Mohave Educational Services Cooperative Contracts #19-MMI2-0904 and #19-HACI-0904 awarded to Midstate Mechanical and HACI Service, LLC for Drinking Fountain Upgrades at Schools, HVAC Retro-commissioning at Ironwood Elementary School, and Energy Management Control System Replacements at Schools

Mr. Mendez made a motion to:

"Authorize using the Mohave Educational Services Cooperative Contracts for the ESSER III projects outlined above."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

9.05 Discuss and Possibly Authorize using Mohave Educational Services Cooperative contract #18M-AZF-0130 awarded to Arizona Furnishings for the Purchase of Classroom and Office Furniture

Mrs. Sisson made a motion to:

"Authorize using Mohave Educational Services Cooperative for the purchase of classroom and office furniture from Arizona Furnishings as proposed."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

9.06 Discuss and Possibly Authorize E-rate Funding Request Procurements

Mrs. Lisa Bradshaw explained the use of E-rate funding. With e-rate funding the district will be able to upgrade the wireless controller system and increase internet service to 10gig.

Mr. Mendez made a motion to:

"Authorize the procurements for 2022-23 E-rate funding requests as proposed."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	absent	
Blanca Varela	X	

10.01 The next regular meeting, will be held on Tuesday, June 14, 2022, at 6:00 p.m.

11.01 Superintendent's Report

- It has been a pleasure visiting all the schools and presenting employees with years of service pins and certificates.
- Thank you to all employees who assisted with the testing season.
- Welcome, Dr. Leckie! His contract was approved tonight.

11.01 Mrs. Varela adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Date Approved: 6/14/2022

President