

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, March 12, 2024, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 Call to Order:

Mrs. Varela called the meeting to order at 6:00 p.m.

## 1.02 Roll Call:

Present:

Blanca Varela, President  
Jerry Stabley  
Adelphia Sisson  
Lorenza Martinez  
Michael Cruz

Adam Leckie, Ed.D., Superintendent  
Jan Draper, Director  
Robert Quiñones, Director  
Van Ornelas, Director  
Stacy Howell, Director  
Tim Mace, Director  
Darla Johnson, Director  
Sherrie Gill, Executive Assistant

1.03 Mr. Cruz led the Pledge of Allegiance. A moment of silence was observed.

## 2.01 Agenda Adoption:

Mr. Cruz moved that the agenda be accepted and adopted.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Blanca Varela	X	
Jerry Stabley	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	X	

### 3.01 Board Member Updates

- Mr. Cruz thanked Saguaro for the invitation to STEM night and recognized Mrs. Sisson who also attended. Mr. Cruz encouraged other site leaders to reach out and invite Board members to other campus events.
- Mrs. Sisson shared her appreciation for being invited to the Saguaro event and shared about her experience at Reading Under the Stars at Cottonwood.
- Mrs. Martinez encouraged the community to read and review the proposed curriculum and to complete the survey.

### 4.01 Superintendent's Report

- The artwork this month is from ECLC.
- The district ELA adoption is in process. It is important to update current curriculum.
- The city wide Band Gala held at CGUHS is an example of extracurricular activities which expand the district's focus on growth and opportunity beyond just academics.
- To everyone, have a refreshing Spring Break .

### 5.01 The following were recognized as students and employees of the month:

#### Cactus Middle School

Employees – Judy Wohlleber, Desirae Macias

Students – Shea Dugan, Calaeus Perales, Leighya Youcupicio

#### Ironwood Elementary School

Employees – Nicole Gaetani, Jasmin Raya

Students – Skylar Sigala-Luckenbill, Dominic Moss, Ryder Hale

#### Saguaro Elementary School

Employees – Natali Blazevic, Lina Sarabia

Students – Jonathan Fontes, Emmersyn Guadian, Samantha Lopez

#### Desert Willow Elementary School

Employees – Christina Cortez, Martha Rael

Students – Emilia England, Jase Crockett, Addalie Dickey

#### Facility Services

Rod Reasner

### 6.01 Call to the Public

There were no requests from the public.

7.01 Mrs. Varela called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Sisson moved that the agenda items marked with an asterisk be approved and/or ratified.

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Blanca Varela	X	
Jerry Stabley	X	
Adelphia Sisson	X	
Lorenza Martinez	X	
Mike Cruz	X	

\*7.02 The minutes of the February 13, 2024 Regular Meeting were approved by the Governing Board.

\*7.03 The following certified personnel actions were approved/ratified by the Governing Board:

Authorization to Issue Relocation Stipends for Newly Hired Out-of-State Teachers: This one-time \$1000 relocation stipend will be issued once the teacher has produced the proper Arizona teaching certification, signed an employment contract, and submitted fingerprint clearance card. The stipend will be repaid by the teacher, should they not fulfill their 24-25 teaching contract.

Notification of Intent to Retire Effective at Conclusion of Contract Year 2023-2024; 2024-2025 Request for Benefits

<b>EMPLOYMENT</b>			
NAME	LOCATION	POSITION	EFFECTIVE
Zarzar Prella, Leanna	Palo Verde	Teacher - Kinder	7/8/24
<b>RESIGNATIONS</b>			
NAME	LOCATION	POSITION	EFFECTIVE
Battaglia, Brenda	Villago	Teacher - 8th Language Arts	5/23/2024
Crockett, Ariadna	Mesquite	Teacher - Kindergarten	5/23/2024
Diaz, Monica	Teaching & Learning	District Specialist	6/6/2024
Garcia, Grace Victoria	Palo Verde	Teacher - 2nd Grade	5/23/2024
Gorman, Michael	Ironwood	Teacher - PE	5/23/2024

Gravenkemper, Emily	Ironwood	School Counselor	5/30/2024
Montiel, Jade	Saguaro	Teacher - 2nd Grade	5/23/2024
Nelson, Desirae	Cactus	Teacher - Sped	5/23/2024
Pyle, Sarah	Mesquite	Teacher - 1st Grade	5/23/2024
Quinn, Peter	Cactus	Assistant Principal	6/30/2024
Rayas, Alejandra	Desert Willow	Teacher - 5th Grade	5/23/2024
Roeber, Jaclyn	Teaching & Learning	School Implementation Specialist	6/6/2024
Schultz, Jacee	Villago	Teacher - 7th Math	5/23/2024
Twehouse, Carly	Cactus	Teacher - 8th ELA	5/23/2024
Van de Moere, Elizabeth	Cactus	Teacher - 8th Math	5/23/2024
Wilgosz, Yvonne	Mesquite	Teacher - Sped	5/23/2024
Wood, Deborah	McCartney Ranch	Teacher - 2nd Grade	5/23/2024
<b>NEW POSITIONS</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Amy Curtiss	Ironwood	Neurosequential Model of Therapeutics and Education	7/1/24
	Learning Support	Board Certified Behavior Analyst	7/1/2024
	Teaching and Learning	District Specialist	7/1/2024
<b>ELIMINATED POSITIONS</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Teacher - SPED Pre-School	ECLC	Teacher - SPED Pre-School	7/1/24

\*7.04 The following classified personnel actions were approved/ratified by the Governing Board:

Notification of Intent to Retire Effective at Conclusion of Contract year 2023-2024;  
2024-2025 Request for Benefits

<b>EMPLOYMENT</b>			
<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Cardenas, Sophia	COIL	Education Specialist - Inclusive Education	2/28/2024
Gaona Arellano, Lesley	Nutrition Services	Cafe Assistant	2/15/2024

Leon, Darian	Cottonwood	Education Assistant - Special Education	3/6/2024
Reyes, Bertha	Nutrition Services	Cafe Assistant Floater	2/21/2024
Vincent, Paul III	Villago	Education Assistant - Alternative Placement	2/21/2024

**RECLASSIFICATION**

<b>NAME</b>	<b>LOCATION</b>	<b>NEW POSITION</b>	<b>EFFECTIVE</b>
Accounting Specialist	Business Services	Accounting Technician - Bookkeeper	3/13/2024
Coody, Benjamin	Warehouse	Delivery Driver	3/5/2024
Hernandez, Delilah	Transportation	Bus Driver	2/14/2024
	ECLC	Education Specialist - Inclusive Education	7/1/2024
	ECLC	Education Specialist - Inclusive Education	7/20/2023
Moorehouse, Stacia	Transportation	Bus Driver Sub	2/22/2024
Thielke, Michelle	Palo Verde	Education Specialist - Inclusive Education	1/11/2024
Wittner, Ann-Marie	Desert Willow	Education Specialist - Inclusive Education MSI	7/1/2024
	Cottonwood	Education Specialist - Inclusive Education	7/1/2024
Site Tech Liaison (10 Month)	IT	IT User Support Technician (12 Month)	7/1/2024

**NEW POSITIONS**

<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
	Cholla	ED ASSISTANT ACADEMIC INTERVENTION	7/1/2024
	Cottonwood	Education Specialist - Inclusive Education	7/1/2024
	Cottonwood	Education Specialist - Inclusive Education	7/1/2024
	IT	Assistant Network Administrator	7/1/2024

**RESIGNATION**

<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Aguilar, Julian	Transportation	Bus Driver Trainee	2/7/2024
Alejandro, Maria	Facility Services	Custodian	6/30/2024
Anson, Jennifer	Nutrition Services	Cafe Site Manager	2/15/2024
Barajas, Ernesto	Transportation	Vehicle Mechanic	2/23/2024
Daniels, Damaris	COIL	Education Specialist - Inclusive Education Floater	2/13/2024
Fox, Julie	ECLC	Education Specialist - Inclusive Education MSI	3/15/2024

Garcia, Jennifer	Transportation	Bus Driver	3/5/2024
Jimenez, Elsa	COIL	Health Office Technician	3/19/2024
LaRue, Damon	Warehouse	Delivery Driver	2/20/2024
McDonough Poecker, Hailey	Villago	Education Specialist - Inclusive Education	2/13/2024
Miekley, Corinn	ECLC	SLPA	5/23/2024
Olguin, Celina	Ironwood	Education Specialist - Inclusive Education	2/28/2024
Pena, Michelle	Cottonwood	Education Specialist - Inclusive Education	5/23/2024
Price, Denise	Nutrition Services	Cafe Assistant	2/15/2024
Quinones, Dineliz	McCartney Ranch	Education Assistant - Special Education	5/23/2024
Smith, Zymariae	Transportation	Transportation Assistant	2/26/2024
Soto, Maria	Nutrition Services	Cafe Assistant Manager	5/22/2025
Trejo, Francisco	Transportation	Bus Driver	2/15/2024
Vose, Gary	Transportation	Bus Driver	5/22/2025
Wheatcroft, Nicole	Business Services	CFO	3/28/2024

<b>ELIMINATED POSITIONS</b>			
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<b>NAME</b>	<b>LOCATION</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
	Palo Verde	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	COIL (Evergreen)	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Mesquite	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	McCartney Ranch	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Cactus Middle School	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Casa Grande Middle	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Saguaro	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Ironwood	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Desert Willow	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Cottonwood	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Cholla	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Villago	ED ASSISTANT ACADEMIC INTERVENTION, ESSER III	5/23/2024
	Business Services	Administrative Assistant - Guest	6/30/2024

- \*7.05 The student activities report for February, 2024, had been provided to the Board prior to the meeting.
- \*7.06 The financial report for February, 2024 had been provided to the Board prior to the meeting.
- \*7.07 The vehicle inventory report for February, 2024 had been provided to the Board prior to the meeting.
- \*7.08 The vehicle maintenance report for February, 2024 had been provided to the Board prior to the meeting.
- \*7.09 The vouchers presented at the meeting were approved by the Governing Board.
- \*7.10 The following donations were accepted:

Cottonwood

Ms. Preston had a Donors Choose project funded in the amount of \$182.

McCartney Ranch

Covenant Church donated \$1,200 in PBIS supplies for the Mustang Market.

Mrs. Stone had a Donors Choose project funded in the amount of \$517.

Mesquite

Amber & Robert Hadley, Kindergarten parents, donated \$200 to the Mesquite PTO for lunch and/or dinner for staff during parent/teacher conferences in February.

Palo Verde

Ms. Wilson had a Donors Choose project funded in the amount of \$183.

- \*7.11 Second Reading, Revision of Policy GCCG Professional/Support Staff Voluntary Transfer of Accrued General (Sick) Leave – The Governing Board approved the revision of Policy GCCG as presented.
- \*7.12 Approval of APS Solar Communities Program Agreement at Cactus & Cholla – The Governing Board approved the APS Solar Communities Program Agreement at Cactus & Cholla, as presented.
- \*7.13 A memorandum from Mr. York regarding Authorization for Purchase of LETRS Professional Development Courses was provided to Board members prior to the meeting. The Governing Board authorized the purchase of the LETRS professional learning courses from Lexia Learning Systems, LLC based on the TIPS awarded contract as recommended.
- \*7.14 A memorandum from Mr. York regarding Authorization for Extension of Auditing Services Contract was provided to Board members prior to the meeting. The

Governing Board authorized the third extension of RFP #100-1521 to CWDL Certified Public Accounts for auditing services as recommended.

- \*7.15 A memorandum from Ms. Johnson and Mr. Quiñones regarding Boundary and Bell Time Proposal Summary was provided to Board members prior to the meeting. The Governing Board approved the boundary and bell time adjustments, as proposed.
- \*7.16 A memorandum from Mrs. Draper regarding Authorization for mCLASS DIBELS 8<sup>th</sup> Dyslexia Screening Tool was provided to Board members prior to the meeting. The Governing Board authorized the use of mCLASS DIBELS 8<sup>th</sup> edition as the chosen dyslexia screening tool.
- \*7.17 A memorandum from Mrs. Draper regarding Authorization for Kindergarten Entry Assessment was provided to Board members prior to the meeting. The Governing Board authorized the use of ESGI as the kindergarten entry assessment (KEA) tool.
- \*7.18 Authorization to Reschedule May Governing Board Meeting – The Governing Board Room will be used on May 14<sup>th</sup> by Pinal County Elections as a polling place. The Governing Board authorized the May Governing Board meeting be rescheduled to Tuesday, May 7, 2024.
- \*7.19 Approval of Out-of-State Field Trip – The Governing Board approved the out-of-state travel request submitted by the Villago Middle School Director of Bands and School Principal.
- 8.01 The next regular meeting will be held on Tuesday, April 9, 2024, at 6:00 p.m.
- 9.01 Mrs. Varela adjourned the meeting at 6:36 p.m.

Respectfully submitted,

Date Approved: 4/9/2024

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President