

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, July 11, 2023, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 Call to Order:

Mr. Stabley called the meeting to order at 6:00 p.m.

1.02 Roll Call:

Present:

Jerry Stabley, President
Blanca Varela
Adelphia Sisson
Lorenza Martinez
Michael Cruz

Adam Leckie, Ed.D., Superintendent
Nicole Wheatcroft, CFO
Van Ornelas, Director
Stacy Howell, Director
Tim Mace, Director
Sherrie Gill, Executive Assistant

Also Present:
See Exhibit 1

Casa Grande Dispatch:
Jodie Newell

1.03 Mr. Stabley led the Pledge of Allegiance. A moment of silence was observed.

2.01 Agenda Adoption:

Mrs. Varela moved that the agenda be accepted and adopted, as presented.

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

| Board member | In Favor | Against |
|------------------|----------|---------|
| Mike Cruz | X | |
| Lorenza Martinez | X | |
| Adelphia Sisson | X | |
| Jerry Stabley | X | |
| Blanca Varela | X | |

3.01 Mr. Cruz shared memorial information for former Board Member, Tom Ramsdell. Saturday, July 29th, 11:00am at Casa Grande Museum.

Mr. Cruz also attended the PACE ribbon cutting at CGUHSD. He is hoping there can be a ribbon cutting ceremony for COIL.

4.01 Superintendent's Report

- District and School administration is busy preparing for the school year. The district is currently hosting 54 new teachers in induction.
- The district is working on a continuous improvement culture. District-wide leadership attended a 2 day retreat earlier in the summer and today attended an 8 hour day training on classroom improvement practices.
- The district is excited for the first cohort of 122 students at COIL.
- A focus will be connecting with students, parents and the community especially in student attendance.
- Dr. Leckie introduced Director of Community Relations, Van Ornelas.

5.01 Call to the Public

There were no requests to speak.

6.01 Mr. Stabley called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Sisson moved that the agenda items marked with an asterisk, be approved and/or ratified.

Mr. Cruz seconded the motion. Board members voted as follows and the motion passed:

| Board member | In Favor | Against |
|---------------------|-----------------|----------------|
| Mike Cruz | X | |
| Lorenza Martinez | X | |
| Adelphia Sisson | X | |
| Jerry Stabley | X | |
| Blanca Varela | X | |

*6.02 The minutes of the June 13, 2023 Regular Meeting and the June 14, 2023 Special Meeting were approved by the Governing Board.

*6.03 The following certified personnel actions were approved/ratified by the Governing Board:

| EMPLOYMENT | | | |
|--------------------------|----------------------|----------------------------------|-----------|
| NAME | LOCATION | POSITION | EFFECTIVE |
| Espinal-Valdez, Mireya | Saguaro | Instructional Coach | 7/5/2023 |
| Newhouse, Kyle | CGMS | Teacher - 7/8 Social Studies | 7/10/2023 |
| Sutherland, Melissa | Ironwood | Teacher - 5th Grade | 7/10/2023 |
| | | | |
| RECLASSIFICATION | | | |
| NAME | LOCATION | NEW POSITION | EFFECTIVE |
| College and Career Coach | Villago | Pride Academic & Behavior Mentor | 7/1/2023 |
| Delcid, Alysia | CGMS | School Counselor | 7/12/23 |
| Delcid, Alysia | CGMS | School Counselor | 7/12/23 |
| District Specialist | Teaching & Learning | School Implementation Specialist | 7/1/2023 |
| Holter, Elizabeth | T&L | School Implementation Specialist | 7/1/23 |
| Taylor, Sarah | Saguaro | Assistant Principal | 7/1/2023 |
| Van Der Pol, Randall | Mesquite | Teacher - Music | 7/18/23 |
| | | | |
| RESIGNATIONS | | | |
| NAME | LOCATION | POSITION | EFFECTIVE |
| Finucane, Romina | McCartney Ranch | Teacher - 2nd grand | 6/14/23 |
| Holstein-Radin, Dylan | VMS/CGOLA | Psychologist | 6/15/2023 |
| Lopez, Denia | CGOLA/COIL | Digital Learning Coach | 6/15/2023 |
| Lorona, Guillermina | Cactus | Teacher - Extended Resource | 6/7/2023 |
| Silver, Judith | CGMS | Teacher - 8th Social Studies | 6/21/23 |
| | | | |
| NEW POSITIONS | | | |
| NAME | LOCATION | POSITION | EFFECTIVE |
| School Counselor | COIL/CGOLA/Evergreen | School Counselor | 7/1/2023 |

*6.04 The following classified personnel actions were approved/ratified by the Governing Board:

| EMPLOYMENT | | | |
|------------------|-------------------|--------------------------------|-----------|
| NAME | LOCATION | POSITION | EFFECTIVE |
| Acosta, Maria | Saguaro | Education Assistant - K-3 Read | 7/20/2023 |
| Aguiniga, Lorena | ECLC | Early Education Assistant | 7/20/2023 |
| Baugher, Leigh | Palo Verde | Education Assistant - Eng Lang | 7/20/2023 |
| Bustos, Manuel | Facility Services | Custodian | 7/6/2023 |
| Collins, Stacey | Mesquite | Noon Assistant | 7/24/2023 |

| | | | |
|------------------------------|--------------------|---|-----------|
| Encisco, Melissa | Cactus | Education Specialist - Inclusive Education | 7/20/2023 |
| Freyermuth, Yolanda | Nutrition Services | Cafe Cook | 7/20/2023 |
| Garcia, Gabriela | Cottonwood | Office Specialist | 7/6/2023 |
| Gresham, Ericka | Cactus | Education Assistant - Student Support | 7/20/2023 |
| Hayden, Laura | McCartney Ranch | Education Assistant - Academic Intervention | 7/20/2023 |
| Hinojosa, Anthony | Facility Services | Custodian | 7/6/2023 |
| Huitron, Maria | Palo Verde | Education Assistant - K-3 Read | 7/20/2023 |
| Hussak, Samantha | McCartney Ranch | Education Assistant - Grade Level Support | 7/20/2023 |
| Hutton, Lori | Palo Verde | Education Specialist - Kinderplus | 7/18/2023 |
| Joiner, Johnny | Transportation | Vehicle Mechanic | 7/20/2023 |
| Kading, Kaylee | Cactus | Education Assistant - Academic Intervention | 7/20/2023 |
| Lee, Jady | Palo Verde | Education Assistant - Title I | 7/20/2023 |
| Legarda Cisneros, Jennifer | Saguaro | Education Assistant - Special Education | 7/20/2023 |
| Pierce, Ashlyn | Villago | Education Specialist - Inclusive Education | 7/20/2023 |
| Raley, Michelle | COIL | Office Specialist | 7/3/2023 |
| Raya Becerra, David | Facility Services | Grounds & Landscape Specialist | 7/6/2023 |
| Robledo, Stacy | Palo Verde | Health Office Technician | 7/17/2023 |
| Sellers, Travis | Villago | Guest Teacher | 7/20/2023 |
| Sugar, Katrina | Palo Verde | Education Specialist - Kinderplus | 7/18/2023 |
| Tinajero, Gabriela | Palo Verde | Education Specialist - Inclusive Education | 7/20/2023 |
| Torres, Alyssa | Cactus | Day Assistant | 7/24/2023 |
| Wilson, Whitney | Ironwood | Education Specialist - Kinderplus | 7/18/2023 |
| | | | |
| RECLASSIFICATION | | | |
| NAME | LOCATION | NEW POSITION | EFFECTIVE |
| Baker, Robert | Saguaro | Associate Teacher - PE | 7/10/2023 |
| Brackenbury, Kerry | McCartney Ranch | SLPA | 7/20/2023 |
| Clegg, Jenna | Palo Verde | Education Assistant - Special Education | 7/20/2023 |
| Bus Driver | Transportation | Bus Driver | 7/12/2023 |
| Bus Driver - Special Needs | Transportation | Bus Driver - Special Needs | 7/12/2023 |
| Relied Bus Driver/Dispatcher | Transportation | Relied Bus Driver/Dispatcher | 7/12/2023 |
| Router Bus Driver | Transportation | Router Bus Driver | 7/12/2023 |
| Senior Relief Bus Driver | Transportation | Senior Relief Bus Driver | 7/12/2023 |
| Courtney, Diana | Cottonwood | Administrative Assistant | 7/1/2023 |
| Dawson, Ryne | TAES | Benefits Specialist | 6/12/2023 |
| Esparza, Stacy | Palo Verde | Crossing Guard/Education Assistant | 7/24/2023 |
| Flores, Alberto | Mesquite | SLPA | 7/20/2023 |
| Fox, Julie | ECLC | Education Assistant - Inclusive Education | 7/20/2023 |

| | | | |
|----------------------------|--------------------|---|------------|
| Heimberger, Michelle | Villago | Administrative Assistant | 7/3/2023 |
| Hernandez, Jose | CGMS | Associate Teacher - 6-8 Spanish | 7/10/2023 |
| Huxel, Michelle | Cholla | SLPA | 7/20/2023 |
| Macias, Jessica | McCartney Ranch | Associate Teacher - 2nd Grade | 7/10/2023 |
| McQuillin, Jennifer | Cottonwood | SLPA | 7/20/2023 |
| Merriman, Amber | Villago | Registration & Data Specialist | 7/1/2023 |
| Miekley, Corinn | ECLC | SLPA | 7/20/2023 |
| Morris, Carrie | CGMS | Guest Teacher | 7/19/2023 |
| Newton, Dorothy | District Office | Purchasing Specialist | 7/12/2023 |
| Paredes, Rachel | Palo Verde | SLPA | 7/20/2023 |
| Romero, Melanie | Villago | SLPA | 7/20/2023 |
| Roper, Felicia | ECLC | COTA | 7/20/2023 |
| Salamon, Justine | Nutrition Services | Cafe Area Supervisor | 6/7/2023 |
| Salazar, Aryana | Saguaro | SLPA | 7/20/2023 |
| Steuver, Shutong | Mesquite | Education Assistant - Day Assistant | 7/24/2023 |
| Stewart, Tiffany | Ironwood | SLPA | 7/20/2023 |
| Stone, Kimberly | McCartney Ranch | Associate Teacher - Kindergarten | 7/10/2023 |
| Vazquez Hernandez, Natasha | Cactus | Education Assistant - Alternative Placement | 7/20/2023 |
| Zaragoza, Starr | Cottonwood | Education Specialist - Inclusive Education | 7/20/2023 |
| Zuniga, Breana | Desert Willow | SLPA | 7/20/2023 |
| | | | |
| RESIGNATION | | | |
| NAME | LOCATION | POSITION | EFFECTIVE |
| Avila, Herlinda | Facility Services | Custodian | 6/21/2023 |
| Hansen, Jolene | Villago | Registration & Data Specialist | 6/30/2023 |
| Ledingham, James | Cholla | Education Assistant - Grade Level Support | 5/25/2023 |
| Madrid, Edelmira | Facility Services | Custodian | 6/30/2023 |
| Montijo, Sharity | Villago | Administrative Assistant | 7/14/2023 |
| Nino-Downing, Maya | Villago | Education Assistant - Special Education | 6/21/2023 |
| Sepulveda-Vayas, Cindy | Transportation | Van Driver | 7/3/2023 |
| Soto, Jesus | Nutrition Services | Cafe Site Assistant Manager | 6/22/2023 |
| | | | |
| NEW POSITIONS | | | |
| NAME | LOCATION | POSITION | EFFECTIVE |
| | CGMS | Family/School Liaison | 07/01/2023 |
| | Transportation | School Site Van Driver | 7/12/2023 |

- *6.05 The student activities report for June, 2023, had been provided to the Board prior to the meeting.
- *6.06 The financial report for June, 2023 had been provided to the Board prior to the meeting.
- *6.07 The vehicle inventory report for June, 2023 had been provided in the Board's information.
- *6.08 The vehicle maintenance report for June, 2023 had been provided in the Board's information.
- *6.09 The vouchers presented at the meeting were approved by the Governing Board.
- *6.10 The following donations were accepted:

Cactus

Mrs. Irvin had a Donors Choose project funded in the amount of \$239.

Casa Grande Middle School

Ms. Martinez had a Donors Choose project funded in the amount of \$456.

Cholla

Mrs. Kelly had a Donors Choose project funded in the amount of \$692.

Cottonwood

Ms. Johnson had a Donors Choose project funded in the amount of \$347.

Desert Willow

Mrs. Adams had a Donors Choose project funded in the amount of \$472.

Ironwood

Mrs. Cruz had a Donors Choose project funded in the amount of \$489.

Ms. Gutierrez had a Donors Choose project funded in the amount of \$515.

McCartney Ranch

Mrs. James had a Donors Choose project funded in the amount of \$558.

Mesquite

Ms. Sewell had a Donors Choose project funded in the amount of \$659.

Palo Verde

Ms. Wilson had two Donors Choose projects funded in the amount of \$319 and \$404.

Ms. Isles had a Donors Choose project funded in the amount of \$527.

Ms. Haro-Costales had a Donors Choose project funded in the amount of \$491.

Ms. Studebaker had a Donors Choose project funded in the amount of \$449.
Mrs. Humber had a Donors Choose project funded in the amount of \$559.

Villago

Ms. Cantu had a Donors Choose project funded in the amount of \$207.
Mrs. DeWolf had a Donors Choose project funded in the amount of \$530.

- *6.11 Second Reading, Policy Advisory 744-747 – The Governing Board approved Policy Advisory 744-747 as proposed.
- *6.12 Approval of Combined Resolutions Affecting County Treasurer Transactions for Fiscal Year 2023-24 – The Governing Board approved the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2023-24.
- *6.13 A memorandum from Mr. York regarding Authorization for Benefit Contract Extensions was provided to Board members prior to the meeting. The Governing Board authorized the extensions of the Request for Proposals for the District’s various benefit services as proposed.
- *6.14 A memorandum from Mr. York regarding Award of RFP for Stop Loss Reinsurance was provided to Board members prior to the meeting. The Governing Board authorized the award of RFP #104-1523 for stop loss reinsurance to Matrix Group Benefits, LLC as proposed.
- *6.15 Revision of GDBD-EB and GCBD-EB – Exhibits do not require Board approval and were provided for information only.
- *6.16 Approval of Student Activities Clubs’ fundraising events – The Governing Board approved the Student Activities fundraising events as presented.
- 7.01 Public Hearing Regarding the Proposed 2023-2024 Expenditure Budget – A copy of the proposed 2023-2024 Expenditure Budget was provided to Board members prior to the meeting. Ms. Wheatcroft stated that there were no changes from the proposed budget that was presented at the June meeting.

Mr. Stabley opened the public hearing at 6:20pm.

Having no comments from the public, Mr. Stabley closed the public hearing at 6:20pm.

8.01 **Discussion & Possible Adoption of the 2023-2024 Proposed Budget**

Mr. Cruz moved to adopt the proposed 2023-24 expenditure budget, as presented.

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

| Board member | In Favor | Against |
|---------------------|-----------------|----------------|
| Jerry Stabley | X | |
| Blanca Varela | X | |
| Mike Cruz | X | |
| Lorenza Martinez | X | |
| Adelphia Sisson | X | |

8.02 Approval of Suspension of Device Protection Plan Fee for the 2023-2024 School Year

This item was tabled from the June regular meeting so staff could gather more information requested by Board members.

Two options were proposed for the Governing Board to choose from:

Option 1: Offer the Device Protection Plan (DPP) to families of students at Cactus Middle School, Casa Grande Middle School, Villago Middle School, COIL/CGOLA. These are the schools in which devices are assigned to specific students and they are taken home. With DPP, families are only charged half of the cost to repair. The Device Protection Plan is \$25 per device.

Option 2: Waive the Device Protection Plan for an additional year and impose a partial fee system. All students with damaged or lost devices would incur fines associated with damage or loss.

Mr. Cruz made a motion to approve Option 1 as presented.

Mrs. Martinez seconded the motion. Board members voted as follows and the motion passed:

| Board member | In Favor | Against |
|---------------------|-----------------|----------------|
| Jerry Stabley | | X |
| Blanca Varela | X | |
| Adelphia Sisson | X | |
| Lorenza Martinez | X | |
| Mike Cruz | X | |

9.01 The next regular meeting will be held on Tuesday, August 8, 2023, at 6:00 p.m.

10.01 Mr. Stabley adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Date Approved: 8/8/2023

President