

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, February 9, 2021, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 **Call to Order:**

Mr. Mendez called the meeting to order at 5:59 p.m.

## 1.02 **Administration of Oath of Office – Nancy Caywood**

Ms. Caywood was unable to attend the meeting.

## 1.03 **Roll Call:**

Present:

Jerry Stabley  
Adelphia Sisson  
Gilberto Mendez, President Pro Tem

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Lisa Bradshaw, Director  
Jennifer McClintic, Director  
Joseph Leon, Director  
Andrea Baker, Director  
Mike Cruz, Communications & Marketing  
Sherrie Gill, Executive Assistant

Absent:  
Nancy Caywood

Also Present:  
See Exhibit 1

Reporter: Gabrielle Olivera  
Casa Grande Dispatch

Scott Raymond, Principal  
Chris Laughland, Principal  
Rebecca Romo, Principal

1.04 Mr. Stabley led the Pledge of Allegiance.

1.05 A moment of silence was observed.

1.06 Due to the passing of President Snider, it was necessary to have a reorganization of the Governing Board.

Mr. Stabley moved to:

“Nominate Mr. Mendez to serve as president of the Governing Board during 2021.”

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

1.07 Mrs. Sisson moved to:

“Nominate Mr. Stabley to serve as president pro tempore of the Governing Board during 2021.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

2.01 **Agenda Adoption:**

Mr. Stabley moved that:

"The agenda be accepted and adopted, as presented."

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

3.01 Mr. Mendez called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Sisson moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

\*3.02 The minutes of the January 12, 2021 Regular Meeting were approved by the Governing Board.

\*3.03 The following certified personnel actions were ratified by the Governing Board:

Change from Novice and Apprentice Teacher Coordinator to Multi-Tiered System of Support (MTSS) Coordinator

Ratification of Certified Personnel Employment, 2020-21:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Krob, Nina	2nd Grade	CGOLA

Ratification of Certified Personnel Resignations, 2020-21:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Coople, Karen	6th Grade Language Arts	CGMS	5/20/2021
Robbins, Tracy	MS ELA	Villago	5/20/2021

Ratification of Certified Personnel Reclassification, 2020-21:

<b>Employee</b>	<b>New Position</b>	<b>Campus/Dept.</b>
Romero, Annette	Teacher SpEd Resource	Cholla

\*3.04 The following classified personnel actions were ratified by the Governing Board:

Ratification to Temporarily Reclassify Educational Assistants to Associate Instructors: Melissa James and Amber Branaman, McCartney Ranch, from January 4, 2021-February 28, 2021.

Ratification of Leave of Absence Dates: Savannah Cantu, January 11-April 25, 2021; Stephanie Branum, January 4-February 28, 2021; Candice Bojorquez, January 4-May 4, 2021

Ratification of Classified Personnel Resignations:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Brogdon, Kayla	Education Assistant Special Education	Cholla	2/3/2021
Cade, Albina	Bus Driver Special Needs	Transportation	2/1/2021
Chavez-Barajas, Martina	Custodian-PM	Ironwood	1/27/2021
Decker, Destiny	Education Specialist Early Childhood	ECLC	2/5/2021
Decker, Sharon	Education Specialist Early Childhood	ECLC	2/5/2021
Herman, Sonya	Education Assistant/Crossing Guard	Cactus	1/19/2021
Huffman, Greg	Student Advocate	Villago	2/19/2021
Knott, Eva	Custodian	Facilities	1/20/2021
Lange, Steven	Van Driver	Transportation	1/29/2021
Perry, Jamie	Early Education Assistant	ECLC	5/20/2021
Schantz, Alisa	Education Assistant Early Childhood	ECLC	5/20/2021
Shelstad, Christina	Education Assistant Special Education	Cottonwood	1/28/2021
Teigen, Cassondra	Nutrition Specialist	Nutrition Services	2/1/2021
Velasco, Kassandra	Cafe Assistant	Ironwood	1/25/2021

Ratification of Classified Personnel Employment:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Branaman, Amber	Associate Instructor	McCartney Ranch
James, Melissa	Associate Instructor	McCartney Ranch
Mitchell, Myrna	Van Driver	Transportation
Ortega, Andrea	Education Specialist-Inclusive Education	ECLC
Valenzuela, Stella	Office Specialist	CGMS

Ratification of Reclassification of Classified Personnel:

<b>Employee</b>	<b>New Position</b>	<b>Campus/Dept.</b>
Cochran, Diana	Education Specialist-Inclusive (Temp)	Cholla

\*3.05 Acceptance of Administrative Resignation: Michael Cruz, Communication & Marketing Specialist, District Office, effective June 30, 2021.

\*3.06 The student activities report for January, 2021, had been provided to the Board prior to the meeting.

\*3.07 The financial report for January, 2021 had been provided to the Board prior to the

meeting.

- \*3.08 The vehicle inventory report for January 2021 had been provided in the Board's information.
- \*3.09 The vehicle maintenance report for January 2021 had been provided in the Board's information.
- \*3.10 The weekly enrollment summaries for January 13, January 20, January 27 and February 3, 2021 had been provided to Board members prior to the meeting.
- \*3.11 The vouchers presented at the meeting were approved by the Governing Board.
- \*3.12 Authorization to Offer Elective Courses at Cactus Middle School and Casa Grande Middle School: The Governing Board approved the proposed Elective classes at Cactus Middle School and Casa Grande Middle School.
- \*3.13 Approval of Hearing Officers for 2020-2021: The Governing Board approved Dr. Maria Rascon, Ms. Debbie John and Mr. Ralph Varela to serve as hearing officers for the 2020-2021 school year and the rate increase of \$65 per hearing.
- \*3.14 Revised Policy GCO – Evaluation of Professional Staff Members; GCO-RA; and, GCO-E, was presented for a first reading. This policy has been revised to include teachers, certified coaches, coordinators, and counselors. The transition included an overhaul of past perceptions with a renewed focus on supportive and reflective growth. Subsequent changes to GCO-RA and GCO-E were included for Board's information. Since this was a first reading, no action was taken by the Board.
- \*3.15 Revision of Regulation JFB-R – Open Enrollment: This regulation has been revised to include information and guidelines for enrolling in the CGESD Online Learning Academy. This was provided for information only. No action was required by the Board.
- \*3.16 A memorandum from Mr. Wohlleber regarding authorization for sole source procurement was provided to Board members prior to the meeting. The Governing Board authorized Tyler Technologies, Inc. as a sole source for their ExecuTime employee time management system.
- \*3.17 A memorandum from Mr. Wohlleber regarding the award IFB for Desert Willow weatherization was provided to Board members prior to the meeting. The Governing Board authorized the award of IFB #293-1120 for the weatherization of Desert Willow Elementary School to Five Oliver, LLC in the amount not to exceed \$179,200.00, which includes all applicable costs, contingent on receiving SFB funding for the project.

\*3.18 A memorandum from Mr. Wohlleber regarding the authorization for emergency procurement was provided to Board members prior to the meeting. The Governing Board authorized the formal award of PO #211405 as an emergency procurement for the repair of the 3” water line at Villago Middle School as proposed.

\*3.19 Approval of Authorized Check Signers - Board members approved the Superintendent, Chief Financial Officer, Director of Finance and Administrative Assistant of Finance & Operations as the authorized check signers for the Casa Grande Elementary School District.

#### 4. **Audience with Groups or Individuals:**

4.01 Dr. Gonzales recognized Jen Baron, recipient of the #BeKind Award

4.02 Dr. Gonzales recognized Tyler Brusio, recipient of Diamondback School Challenge Grant

5.01 Call to the Public

There were no requests from the public.

6.01 The Superintendent recommended the Board accept the following donations:

The Arizona Army National Guard-Casa Grande Armory donated 200 STEM builder kits to the District at a value of \$1,500.

Ms. Brigitta VandenHoek of CGMS had a Donors Choose project funded in the amount of \$461.59.

Ms. Kaley Barak of CGMS had a Donors Choose project funded in the amount of \$471.46.

Ms. Esmeralda Ramos of Cholla Elementary had a Donors Choose project funded in the amount of \$290.94.

Trinity Southern Baptist Church began distributing food to Evergreen families on January 20<sup>th</sup>. They provided 2 weeks worth of food to 152 people in 32 families. The distribution will take place the first and third Wednesday of each month. They also donated 20 cases of water to Evergreen.

Mr. Stabley moved that:

“The donations be accepted, as read.”

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

6.02 National School Counseling Week was celebrated February 1-5. Judy Wohlleber, Kimberlee Myers, and Aurora Corriero introduced the new elementary school counselors through a slide show presentation. They reviewed the history of school counselors, their current role, vision, and the impact of social emotional learning.

6.03 With the recent passing of long-time Board President and Member, David Snider, it is fitting for the Board to consider naming a school or district facility in his honor. Board members discussed different possibilities of buildings or spaces to be named.

Mr. Stabley moved to:

“Name the District Office building in Honor of Board Member David Snider.”

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

6.04 Mrs. Bradshaw shared preliminary information about a proposal to repurpose Evergreen Elementary School as our CGESD Center for Online and Innovative Learning.

Due to declining enrollment, we currently have four schools with enrollment under 300 students. Repurposing a school can provide a center for innovation in our community, give space for CGOLA teachers and small group instruction. By not closing a school, the district will have the ability to reopen the school if future needs dictate. Evergreen, with a current enrollment of 220, was chosen because of its central location and building design.

The Enrollment Task Force is redrawing boundaries for students currently attending Evergreen. The new boundaries are targeted for March 2021 finalization by the Board. It is anticipated most students will be going to three of our lowest enrollment schools: Cottonwood, Mesquite and Palo Verde.

The repurposing of Evergreen will not result in a reduction in force. All staff will be given the opportunity to transfer through a voluntary transfer process. Mr. Raymond will continue as principal of Evergreen and CGOLA.

COIL (Center for Online and Innovative Learning) will house the following: CGOLA teachers for remote instruction and in-person small group intervention, and enrichment opportunities for students; Innovation Center for district-wide use; Special Programs including MSI, Desert Choice, and Preschool.

Mr. Stabley moved to:

“Authorize CGESD staff to proceed with plans for repurposing Evergreen Elementary School.”

Mrs. Sisson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Nancy Caywood	absent	
Gilberto Mendez	X	
Adelphia Sisson	X	
Jerry Stabley	X	

7.01 The next regular meeting will be held on Tuesday, March 9, 2021, at 6:00 p.m.

**8.01 Superintendent’s Report**

We are working on plans to start back to in-person learning on March 1. Looking at the trajectory, it looks like we have hit the peak and are coming back down.

This week and next week we will be continuing with dose 2 of the COVID vaccine for staff.

The professional learning team has been participating in Beat the Odds and are nearing the last two sessions. We plan on having more principal leaders go through the program. It is a lot of work, time, reading and discussion.

Dr. Gonzales is participating in a National Superintendent Certification program and had a first development day last week. The local organization decided to have one specifically for Arizona. Dr. Gonzales is in a mentoring group with State Superintendent Kathy Hoffman.

9.01 Mr. Mendez adjourned the meeting at 7:03 p.m.

Respectfully submitted,

Date Approved: 03/9/2021

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President