

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District  
No. 4 met Tuesday, December 8, 2020, at 6:00 p.m., via Zoom.

## 1.01 Call to Order:

President Snider called the meeting to order at 6:00 p.m.

## 1.02 Roll Call:

Present:

Rachel Hernandez  
Gilberto Mendez  
David Snider, President  
Jerry Stabley

JoEtta Gonzales, Ed.D., Superintendent  
Michael Cruz, Communications & Marketing  
Andrea Baker, Director  
Stacy Howell, Director  
Lisa Bradshaw, Director  
Tom Wohleber, CFO  
Jennifer McClintic, Director  
Jan Draper, Assistant Director  
Joseph Leon, Director  
Bob Quiñones, Director  
Sherrie Gill, Executive Assistant

Absent:

Judee Jackson

Reporter: Gabrielle Ontiveros  
Casa Grande Dispatch

Also Present:  
See Exhibit 1

Joanne Kramer, Principal

Jeff Lavender, Principal

1.03 Ms. Hernandez led the Pledge of Allegiance.

1.04 A moment of silence was observed.

## 2.01 Agenda Adoption:

Mr. Stabley moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Mendez moved that:

"The agenda items marked with an asterisk, be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

\*3.02 The minutes of the November 10, 2020 Regular Meeting were approved by the Governing Board.

\*3.03 The following classified personnel actions were ratified by the Governing Board:

Authorization for Title Change to Gifted Specialist: Based on an analysis of job duties and requirements for the position, a title change is recommended for teachers who teach the gifted population. The Governing Board approved the title change for gifted teachers to Gifted Specialist.

Notification of Intent to Retire Effective at Conclusion of Contract Year 2020-21/Request for Benefits: Lisa Flores' retirement letter was approved by the Board on March 10, 2020. She has since moved her retirement date from January 29, 2021 to January 1, 2021. The Governing Board approved the change in retirement date.

Ratification of Reclassification of Certified Personnel:

Employee	New Position	Campus/Dept.
Whitmer, Season	Elementary Literacy Coach	Saguaro

\*3.04 The following classified personnel actions were ratified by the Governing Board:

Authorization to Employ Two Full-Time Parent/School Liaison(s): The Governing Board authorized the employment of parent/school liaisons for the remainder of the 2020-21 school year.

**Classified Personnel Resignations:**

Employee	Position	Campus/Dept.	Effective
Cropper, Jon	Bus Driver	Transportation	11/23/2020
Delseno, Jackee	Sub Bus Driver	Transportation	12/1/2020
Hogan, Mary	Van Driver	Transportation	12/16/2020
Layman, George	Grounds & Land Specialist	Facilities	11/5/2020
McLellan, Gloria	Crossing Guard	Evergreen	10/21/2020
Torres, Yvette	Digital Literacy Assistant	Evergreen	11/17/2020
Watson, Summer	Early Education Assistant	Evergreen	11/6/2020

**Classified Personnel Employment:**

Employee	Position	Campus/Dept.
Castellano, Maria	Education Specialist-Inclusive Education	Desert Willow
Castro, Hilda	Bus Driver	Transportation
Fulton, Brianna	Ed. Asst-MOWR/Noon Asst.	McCartney Ranch
Herman, Sonya	Education Asst/Crossing Guard	Cactus
Kesling, Dakota	Education Specialist-Inclusive Education	Desert Willow
Rodriguez, Laurie	Health Office Technician	Learning Support
Samuelson, Mark	Warehouse Delivery Driver	Warehouse
Stephens, Taylor	Education Assistant-Crossing Guard	Cottonwood

**Reclassification of Classified Personnel:**

Employee	New Position	Campus/Dept.
Allende, Marianela	Cafe Cook	CGMS
Derhammer, Nicole	Extra Duty: Associate Instructor	Palo Verde
Duarte, Robert	Bus Driver	Transportation
Escobedo, Graciela	Cafe Assistant	Cactus
Virgen, Michelle	Cafe Cook	Mesquite

\*3.05 The Governing Board agreed to submit evidence to the State Board of Education that the District's teacher evaluation system continues to meet all requirements set forth in A.R.S. §15-537 and that monies have, and will continue to be, expended solely for teacher compensation, as specified in A.R.S. §15-952.

\*3.06 The student activities report for November, 2020 had been provided to Board members prior to the meeting.

\*3.07 The financial report for November, 2020 had been provided to the Board prior to the meeting.

\*3.08 The vehicle status report for November 2020 had been included in the Board's information.

- \*3.09 The vehicle maintenance report for November 2020 had been included in the Board's information.
- \*3.10 The weekly attendance reports for November 12, November 18, November 25 and December 2, 2020, had been provided to Board members prior to the meeting.
- \*3.11 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- \*3.12 A memorandum from Mr. Wohlleber and Mr. Leon regarding 2019-2020 AFR – Amended was provided prior to the meeting. The Board approved the 2019-2020 amended Annual Financial Reports and authorized their transmission to the ADE for publication.
- \*3.13 A memorandum from Mr. Wohlleber regarding the recycling of surplus math textbooks was included in the Board's information. Board members approved the recycling of surplus math textbooks through ASDD Document Destruction.
- \*3.14 A memorandum from Mr. Wohlleber regarding Authorization for Site Improvement Design Service Fees was included in the Board's information. Board members approved the award of design fees in the amount not to exceed \$297,655.00 to Kimley-Horn & Associates for design fees for site improvements in 2021 as proposed.
- \*3.15 A copy of Policy BGB–Policy Adoption had been included in the Board's information. It was recommended the Governing Board discuss and take action to suspend Board Policy BGB related to a first and second reading of revised Board Policy GCCA-Professional/Support Staff General Leave to allow support staff to use accrued general leave time to offset a reduction in their hours and/or prevent being reassigned to other duties during school closures due to a public health emergency. The Board moved to temporarily suspend Policy BGB.
- \*3.16 A copy of Revised Policy GCCA-Professional/Support Staff General Leave had been included in the Board's information. Policy GCCA was revised to allow support staff to use accrued general leave time to offset a reduction in their hours and/or prevent being reassigned to other duties. The Governing Board moved to approve the revision of Policy GCCA-Professional/Support Staff General Leave, as proposed.

#### 4. **Call to the Public:**

- 4.01 There were no requests from the public.

**5. Items for Action/Discussion**

5.01 The Superintendent recommended the Board accept the following donations:

Blue Cross/Blue Shield of Arizona donated 700 cloth masks (adult size) to the District.

The City of Casa Grande donated over 500 cloth masks (youth size) to the District.

Ms. Melissa Engstrom donated a \$50 gift card to Deadlift Coffee to CGMS for their PBIS rewards program.

Mr. Robert Tapia donated three \$10 gift cards and three \$25 gift cards to Mi Amigo Ricardo’s for the PRIDE program at CGMS.

Ms. Amber Cordova, teacher at Desert Willow, received a teacher grant for “Inspiring Innovation Through Entrepreneurship” from APS/Phoenix Suns in the amount of \$1,600.00.

Mr. Kim Tabeling donated classroom supplies to Ironwood Elementary.

Mr. Mendez moved that:

“The donations be accepted, as read.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

5.02 Information pertaining to the revision of the 2020-2021 Expenditure budget had been included in the Board’s information. The public hearing provides the general public an opportunity to provide input with regard to the proposed revisions.

Mr. Snider declared that the public hearing for the proposed revision of the 2020-2021 budget hearing be opened at 6:13 p.m.

Mr. Wohlleber reported that if the existing adopted budget exceeds the general budget, the District is required to do a budget revision by December 15<sup>th</sup>. The budgetary impact of our enrollment decrease this school year has resulted in our District having to revise the 2020-21 budget adopted last June.

The Maintenance & Operations expenditure budget has been reduced by \$2,279,036 to reflect the decrease in General Budget Limit.

The Unrestricted Capital Outlay expenditure budget has been increased by \$83,857 to reflect the increase in Unrestricted Capital Outlay.

Federal and State Project funds have been revised to reflect the most current grant budgets as approved or submitted to the ADE.

The General Budget Limit for M&O decreased from \$48,730,397 to \$46,451,361. The 2020-21 Unrestricted Capital Budget Limit increased from \$2,780,039 to \$2,863,896.

There were no questions or concerns from the public. Mr. Snider closed the public hearing at 6:28 p.m.

- 5.03 A proposed revision of the 2020-2021 budget had been provided to Board members prior to the meeting. Dr. Gonzales recommended that the Board authorize the revision of the 2020-2021 budget.

Mr. Stabley moved that:

“The revision of the 2020-2021 budget be approved.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

- 5.04 A copy of “Curricular Materials Board Update” was provided to Board members prior to the meeting.

Ms. Baker presented information regarding the current state of the District’s curricular materials. Up until the year 2000, the district regularly updated curricular materials about every eight to ten years using a cyclical process. Ms. Baker proposes that the District begin a 5-year cycle of curriculum adoption beginning 2020-2021. This will give the District time to keep up to date with new standards, keep materials relevant, and budget accordingly.

Mr. Mendez moved to:

“Authorize the administration to begin a 5-year cycle of curriculum adoption pending budget capacity.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

6.01 The next regular meeting will be held on Tuesday, January 12, 2021, at 6:00 p.m.

6.02 Superintendent’s Update

The District received a \$20,000 donation from Salvation Army for family housing needs by the hard work of Mike Cruz.

There are three learning hubs operating through Casa Grande Alliance along with Boys & Girls Club during distance learning. About 59 total students are attending. The District receives a weekly report from Bob Shogren, Director, which includes the number of students, school representation and grade representation. They have the capacity to help more students. As teachers are recognizing students struggling with online learning, they can reach out to families and suggest their students possibly attend a learning hub.

For the eighteen days of Christmas, the District is recognizing Excellence Award winners for 2020 on social media.

Dr. Gonzales recognized employees present at the meeting who had children with them during the Zoom meeting and noted that the job doesn’t end at the office.

7.01 **Executive Session Pursuant to A.R.S. §38-431.03(A)(1): to conduct Superintendent JoEtta Gonzales’ annual evaluation.**

Mr. Mendez moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A)(1) to conduct Superintendent JoEtta Gonzales’ annual evaluation.”

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	absent	
Gilberto Mendez	X	
David Snider	X	
Jerry Stabley	X	

The meeting was closed to the public at 7:04 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 8:38 p.m.

Mr. Snider adjourned the meeting at 8:39 p.m.

Respectfully submitted,

Date Approved: 1/12/2021

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President