

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, August 14, 2018, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 **Call to Order:**

Mrs. Jackson called the meeting to order at 6:01 p.m.

## 1.02 **Roll Call:**

Present:

Rachel Hernandez  
David Snider  
Dolores Underwood  
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Jeff Lavender, Director  
Lisa Bradshaw, Director  
Brenda Tijerina, Director  
Michael Cruz, Communications Spec.  
Andrea Munoz, Director  
Cecilia Montijo, Secretary

Absent:

Barbara Davis

Also Present:

Joanne Kramer, Principal  
Robin Rosales, Principal  
Azure Sullivan, Principal

1.03 Mrs. Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

## 2.01 **Agenda Adoption:**

Mr. Snider moved that:

"The agenda be accepted and adopted, as presented."

Ms. Underwood seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

3.01 Mrs. Jackson called for objections from Board members, staff, and the public regarding consent agenda items.

Ms. Underwood moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Ms. Tijerina requested that Item 8.01 - Certified Personnel, be removed from the consent agenda.

Ms. Underwood amended the motion and moved that:

"The agenda items marked with an asterisk, with the exception of Item 8.01 be approved and/or ratified."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

\*4.01 The minutes of the June 12, 2018 regular meeting were approved by the Board.

\*4.02 The minutes of the June 26, 2018 special meeting were approved by the Board.

\*4.03 The minutes of the June 26, 2018 special meeting and executive session were approved by the Board.

\*4.04 The minutes of the August 2, 2018 special meeting were approved by the Board.

5. **Audience with Groups or Individuals:**

No items this meeting.

6.01 The Superintendent recommended the Board accept the following donations:

A list of businesses that donated cash, gift cards, office supplies, coupons for services, and other miscellaneous items that were used to prepare gift baskets for new teachers had been included in the Board's information.

The Casa Grande Public Library, First American Credit Union, Lions Club, the American Legion, and Fast Auto Loans donated school supplies that were distributed to various schools throughout the District.

Palo Verde received the following donations for teachers: Two \$20 gift cards from Always Nails; a \$25 gift card from Office Max; and five \$10 gift cards from Creative Café.

Justin Jordan completed an Eagle Scout project and he, along with 43 helpers, painted the entryway and 16 pillars in the corridors at Palo Verde.

The Palo Verde PTO donated \$14,443 for the purchase of a shade structure for the kindergarten playground.

Armando Murillo, a community member, donated 15 backpacks filled with school supplies, and a box of copier paper to Palo Verde.

Townsend Sifley donated \$1,000 towards the purchase of school uniforms for Palo Verde students.

The employees of the Wal-Mart Distribution Center donated \$1,000 worth of school supplies to Palo Verde.

Dr. Gonzales announced that Arizona Public Service had awarded \$500 "Supply My Class" grants to 37 District teachers.

Ms. Hernandez moved that:

"The donations be accepted, as read."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

6.02 At the annual ASBA Delegate Assembly scheduled for September 8, 2018, delegates appointed by each school board represent the board's viewpoints as the legislative agenda is considered, and asks the delegates for recommendations regarding the proposed ASBA agenda.

Mrs. Jackson volunteered to serve as delegate.

Mr. Snider moved to:

“Appoint Judee Jackson as delegate, and further moved to instruct the Board’s representative(s) to support legislative action consistent with the District’s Mission, Priorities, Goals, and Governing Board Commitments.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

6.03 This agenda item was deferred and addressed at the conclusion of the executive session, Item 15 on the agenda.

\*6.04 As a condition of receiving funds under Every Student Succeeds Act of 2015, the District must certify, in writing, that it has no policy that prevents, or otherwise denies participation in constitutionally protected prayer in public schools. The form will be completed and submitted to the Arizona Department of Education.

\*6.05 A copy of the 2019 capital plan that is due to the School Facilities Board by September 1 of each year, had been included in the Board’s information. Board members approved the District’s 2019 capital plan.

\*6.06 Information from Mr. Wohlleber and an agreement with Wells Fargo and the Pinal County Treasurer regarding the District’s access to a line of credit during the 2018-2019 school year was provided to Board members prior to the meeting. Board members approved the agreement for a line of credit, as proposed.

\*6.07 A resolution designating the District’s qualified evaluators for fiscal year 2018-19 had been provided to the Board prior to the meeting.

\*6.08 Statute requires the annual adoption by the Governing Board of fees for the lease of school facilities. There were no revisions made to the current form.

- \*6.09 A memorandum from Mr. Wohlleber regarding authorization for purchase of a firewall solution had been included in the Board's information. The administration recommended purchase of a Cisco Next Generation Firewall solution from Logicalis in the amount not to exceed \$138,669.14. Board members authorized purchase of the firewall solution, as proposed.
- \*6.10 A memorandum from Mr. Wohlleber regarding authorization to extend a contract for HVAC chiller and cooling tower maintenance was included in the Board's information. The administration recommended the second extension of a contract for HVAC chiller and cooling tower maintenance to Sun Mechanical Contracting, Inc., in the amount not to exceed \$37,646.15, which includes applicable taxes, for a 12-month period. It also recommended approval of Sun Engineering's 20% RS Means price book discount for repairs and/or replacements that may be identified during the course of the contract. Board members approved the second contract extension for HVAC chiller and cooling tower maintenance to Sun Mechanical Contracting, Inc., and to Sun Engineering's 20% RS Means price book discount for repairs and/or replacements that may be identified during the course of the contract, as proposed.
- \*6.11 A copy of a revised Memorandum of Understanding (MOU) with Head Start was included in the Board's information. The MOU was approved at the June 2018 board meeting, however, a few minor changes were made and a Code of Conduct was added to the document. Board members approved revision of the MOU with the Pinal Gila Community Child Services, as proposed.
- \*6.12 Revised Policy DKA - Payroll Procedures/Schedules, was presented for a first reading. The policy was updated to reflect current statutory language pertaining to paydays of employees and payment of wages due to discharged employees. Since it was a first reading, no action was taken by the Board members.
- \*6.13 Revised Policy GBAAA and Exhibit GBAAA-E - Staff Conflict of Interest, were presented for a first reading. Language was added to the policy to clarify conflict of interest and to incorporate ASBA recommendations pertaining to annual employee training to ensure District conflict of interest policies are communicated to employees and acknowledged as received and understood by each employee. Language was added to the exhibit to more closely reflect the Conflict of Interest Disclosure Memorandum in the Attorney General Arizona Agency Handbook. Since it was a first reading, no action was taken by the Board.
- \*6.14 \*Revised Policy GDD - Support Staff Vacations and Holidays, was submitted for approval. The Governing Board adopted a revision of Policy GDD at the special meeting held June 26, 2018, to correspond with the employee groups referenced in the exempt employees' salary schedule. However, the adopted policy revision inadvertently omitted a sentence which was not the administration's intent. As a result, the revision contains the following sentence be incorporated into the policy

to reflect the vacation benefits that are provided to non-exempt 12-month staff.

*Each non-exempt 12-month employee will accrue an additional five (5) days of vacation per year after the sixth (6th) full year of employment.*

Board members approved revision of Policy GDD, as proposed.

- \*6.15 Revised Exhibit IHA-E - Basic Instructional Program, was included in the Board's information. Statute relating to skin cancer prevention instruction was repealed by the State Legislature, and related language was removed from the exhibit.
- \*6.16 Revised Regulation IHBA-RB - Special Instructional Programs and Accommodations for Disabled Students, was included in the Board's information. Legally incorrect language in the regulation was changed to clarify that a due process hearing is required only as it relates to the identification, evaluation, or educational placement of a Section 504 qualified student with a disability.
- \*6.17 Revised Regulation IHB-R - Indian Education, was included in the Board's information. Language has been closely replicated from the Indians Policies & Procedures Toolkit to replace IHB-R in its entirety.
- \*6.18 Revised Regulation IIB-R - Class Size (Special Education), was included in the Board's information. The regulation was revised to reflect that the word, "retardation" in two headings will be replaced by "intellectual disability" to conform to the wording used in A.R.S. 15-901 for Group A and Group B students.
- \*6.19 Revised Policy IKAB - Report Cards/Progress Reports, was presented for a first reading. The policy was modified to place emphasis on each student's progress in achieving goals as stated in the students individualized education program (IEP) for students qualified for services under the Individuals with Disabilities Education Act (IDEA).
- \*6.20 Revised Policy JFAA - Admission of Resident Students, was presented for a first reading. Statutory language was added to the policy to clarify that when a student whose parent is transferred to or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order enrolls in a district, a parent shall provide proof of residence to the local education agency within ten (10) days after the arrival date provided on official documentation. Since it was a first reading, no action was taken by the Board.
- \*6.21 Revised Policy JFABD - Admission of Homeless Students, was presented for a first reading. The sentence, *Enrollment preference may be given to children who are in foster care*, was deleted from Policy JFABD as it is covered in new Policy JFABDA. Since it was a first reading, no action was taken by Board members.

- \*6.22 Policy JFABDA, Regulation JFABDA-R, and Exhibits JFABD-EA and JFABD-EB - Admission of Students in Foster Care, were presented for a first reading. The Every Student Succeeds Act (ESSA) amended a section of the McKinney-Vento Homeless Act, removing children awaiting foster care placement from the definition of homeless children and youths. New Policy JFABDA reflects the statutory changes and an additional provision that each year, when a local education agency (LEA) applies for grant funding, the LEA must upload a document of assurances which includes the foster care provisions laid out in ESSA. Since the policy was submitted for a first reading, no action was taken by the Board.
- \*6.23 Revised Exhibit JK-EA - Student Discipline, was included in the Board's information. The wording, "placement in workroom" was deleted from the exhibit, as this accounting should be covered elsewhere in the exhibit.
- \*6.24 Revised Policy JKD - Student Suspension, was presented for a first reading. Statutory language relating to the authority to suspend a student after an informal hearing is held was added to the policy. Since it was a first reading, no action was taken by the Board.
- \*6.25 Revised Policy JL and Regulations JL-RA and JL-RB - Student Wellness, were presented for a first reading. Language was added to a section of the policy by defining recess and requiring mandatory recess periods for specific grade levels as described in the policy. The requirements are included in the policy and corresponding regulations. Since it was a first reading, no action was taken by the Board members.

## 7. **Instructional Program**

No items this meeting.

- 8.01 Dr. Gonzales reported that a former District staff member had requested to address the Board concerning her resignation, and asked Mrs. Jackson to read, for the record, the statement concerning public participation at board meetings.

The Board President cautioned the audience regarding public participation in accordance with the provisions of Board Policies KE through KED.

Mrs. Arlisa Crank-Townsend, a former Language Arts teacher at Villago Middle School who resigned her position effective July 18, 2018, addressed the Governing Board and asked that the requirement to pay \$2,000 in liquidated damages be waived. She cited unprofessionalism, lack of transparency, and dishonesty in not assigning her a position to teach only seventh grade Language Arts, and promises made by the principal and assistant principal to teach only seventh grade Language Arts.

She added that she would not have signed a contract to teach for the District, and would not have resigned so late in the year if leaders had been transparent, honest and professional with her, and claimed that a lack of respect and loyalty forced her to break her contract.

Dr. Gonzales apprised Board members that Mrs. Crank-Townsend signed a contract with another school district while she was still in a contract with the Casa Grande Elementary School District.

With the exception of Mrs. Crank-Townsend's request for release from contract, Dr. Gonzales requested approval of other certified personnel actions as follows:

Abandonment of School Psychologist Contractual Agreement: Tia Lodato.

Requests to be Released from Certified Personnel Contracts: Kevin Chavez, Mathematics, Casa Grande Middle School, Effective July 23, 2018; Stacey Seaman, Instrumental/Vocal Music, Saguaro/CGMS, Effective July 18, 2018; C. Vanesa Sherman, Science, Cactus, Effective September 13, 2018. It was recommended that the payment of liquidated damages be waived.

Extra-Duty Social Emotional Learning (SEL) Coach: Six middle school teachers will be SEL coaches for their respective schools and will be provided a \$2,500 stipend.

Ratification of Certified Resignation: Deanna Smith, Title I Reading/Math, District, Effective May 25, 2018.

Ratification of Certified Personnel Employment, 2018-19: David Althoff, Math, Villago; Amanda Avery, Social Studies, CGMS; Janelle Degn, Third Grade, Desert Willow; Laurie Escalante, School Nurse, Saguaro/CGMS; Cade Hall Kirkham, Second Grade, Ironwood; Kevin Kieser, Physical Education, CGMS; Tami Livermon-Dill, Physical Education, Cactus; Robert Malkusak, Language Arts, Cactus; Blanche Meister, Music, District; John Raczkowski, Music, Cottonwood/McCartney Ranch; Magdalene Rodriguez, Computer Science, CGMS; Jason Rust, Math, Cactus; Donna Stebbing, Third Grade, Cottonwood; Julie Timmer, Literacy Coach, Cottonwood; Sophia Trevino, Fourth Grade, Evergreen; Kristin Watts, Second Grade, Desert Willow; Malcolm Young, Assistant Principal, Casa Grande Middle School.

Mr. Snider moved that:

“Mrs. Crank-Townsend's request be taken under advisement, and further moved to approve the superintendent's recommendations with regard to the other agenda items under 8.01.”



Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

\*8.02 The following classified personnel actions were ratified by the Governing Board:

Reclassification of Maintenance Worker - Skilled Position to Plumber: A skilled maintenance worker position was reclassified from pay grade 12 to pay grade 23 (starting between \$17.68 to \$19.01) in order to hire a qualified certified plumber.

Stipend for Oversight of Fresh Fruits & Vegetable Program: The central kitchen manager at Cottonwood, who oversees the Fresh Fruits & Vegetable Program (FFVP) will be compensated at annual amount of \$1,200, payable throughout the school year, for extra responsibilities associated with the position. The stipend will be contingent upon the continuation of the FFVP in the future.

Authorization to Employ Special Education Specialists - ILT: The following “in lieu of teacher” positions were authorized for the 2018-19 school year: Special Education (MSI) position at Cactus; Special Education (Extended Resource) position at Mesquite.

Authorization to Employ Additional Paraprofessionals: A fourth grade classroom at Cottonwood School was collapsed and two paraprofessionals will be employed to assist the fourth grade teachers during school year 2018-19.

Request for Leave of Absence: Monica Mora, apprentice teacher at Casa Grande Middle School, effective August 6, 2018 through January 14, 2019.

Classified Personnel Employment: Yurico Acosta, Educational Assistant/Crossing Guard/Noon Aide, Cholla; Rebecca Acuna, Educational Assistant, Cactus; Crystal Angel-Young, Special Education Specialist, McCartney Ranch; Kori Batina, Educational Assistant/Crossing Guard/Noon Assistant, Cactus; Victoria Boremi, Educational Assistant, Villago; Zayda Boudreau, Office Specialist, Palo Verde; Elena Brinton, Crossing Guard, Desert Willow; Alex Burlingame, Groundskeeper, Facilities; Cesar Caballero Martinez, Custodian, Palo Verde; Ramee Cardenas, Educational Assistant, Villago; Domacio Cates, Educational Assistant/Crossing Guard/Noon Assistant, Evergreen; Jamie Chance, Van Driver, Transportation; Raymond Coletti, Bus Driver, Transportation; Jon Cropper, Bus Driver, Transportation; Wayne Fletcher, Bus Driver, Transportation; Megan Griffis, Interim Paraprofessional, Cottonwood; Tiffany Guevara, Accounting Assistant/Cashier, District Office; Susan Johnson,

Bus Driver, Transportation; Chelsey Kading, Educational Assistant, McCartney Ranch; Baely Lofink, Special Education Specialist, CGMS; Anne LaMoureaux, Speech-Language Pathology Assistant, ECLC/Villago; Jennifer McQuillen, Special Education Specialist, McCartney Ranch; Zulma Mendoza, Office Assistant, District Office; August Meza, Computer Lab Paraprofessional, McCartney Ranch; Joleen Miller, Administrative Assistant, District Office; Santannah Perry, Special Education Specialist, Ironwood; Eduardo Pulido, Educational Assistant, Cottonwood; Tamara Richter, Special Education Specialist, Ironwood; Felicia Roper, Certified Occupational Therapy Assistant, District; Perla Solano, Nutrition Services Floater, Nutrition Services; Destiny Stewart, Educational Assistant, Cottonwood, Veronica Teague, Educational Assistant, ECLC; Guadalupe Valenzuela, Noon Assistant, Cholla; James Wiltbank, Mechanic, Transportation.

Classified Personnel Resignations: Jill Alexander, Bus Driver Trainee, Transportation, Effective August 7, 2018; William Costales, Warehouse Lead, District, Effective August 10, 2018; Donald Coughlin, Bus Driver, Transportation, Effective June 21, 2018; Debra Cunningham, Health Technician, Saguario/Ironwood, Effective July 24, 2018; Kelly Fry, Special Education Specialist, Cholla, Effective July 19, 2018; Judy Garcia, Nutrition Services Manager, Saguario, Effective July 2, 2018; Marcia Heikes, Accounting Specialist, District Office, Effective August 29, 2018; Rosaura Jimenez, Health Technician-Student Specific, Mesquite, Effective May 25, 2018; Carla Johnson, Bus Driver, Transportation, Effective July 17, 2018; Jose Manzo, Title I Content Recovery Specialist, Cactus, Effective May 25, 2018; Christy Meiner, Educational Assistant/Crossing Guard/Noon Aide, Mesquite, Effective July 10, 2018; Maria Mora, Food Service Worker, Cactus, Effective July 3, 2018; Pilar Molina, Educational Assistant, ECLC, Effective May 29, 2018; Karla Nunez, Educational Assistant, Palo Verde, Effective May 25, 2018; Frances Ortega, Food Service Floater, Food Services, Effective August 2, 2018; Jessica Osuna, Educational Assistant, Villago, Effective August 1, 2018; Hector Perez, Bus Driver, Transportation, Effective June 15, 2018; Reyna Ramirez, Nutrition Service Worker, Villago, Effective August 1, 2018; Stephanie Reyna, Special Education Specialist, Evergreen, Effective July 13, 2018; Isabel Rosales, Food Production Worker, Desert Willow, Effective July 10, 2018.

Classified Staff Professional Growth: Bonnie Basher, Educational Assistant, Palo Verde; Janelle Owens, ECEP Lead, ECLC; and Breana Salazar, Educational Assistant, Palo Verde. The new salary amounts were added to their 2018-19 contracts.

Reclassification of Classified Personnel: Samantha Acuna, Special Education Specialist, McCartney Ranch; Jaime Alderete, Nutrition Supervisor, Food Services; Sandra Benavides, Administrative Assistant, District Office; Amber Branaman, Special Education Specialist, McCartney Ranch; Kendra Bray, Educational Specialist, Cactus; Albina Cade, Bus Driver, Transportation; Kristy

Clegg, Special Education Specialist, Cactus; Ofelia Cook, Office Specialist, McCartney Ranch; Sharon Decker, Special Education Specialist, McCartney Ranch; Shawn Dee, Educational Assistant/Crossing Guard/Noon Aide, Saguaro; Alberto Flores, Jr., Educational Assistant, Cholla; Alison Gomez, Educational Assistant, ECLC; Catherine Heinzelman, Office Specialist, CGMS/Saguaro; Michael Hernandez, Computer Lab Paraprofessional, Cottonwood; Tiffany Hines, Educational Assistant, McCartney Ranch; Andrea Jaquez, Educational Assistant, McCartney Ranch; Sandra Johnson, Educational Assistant, Desert Willow; Katie Kramer, Educational Assistant/Noon Assistant, McCartney Ranch; Anita Lessor, Special Education Specialist, Mesquite; Pamela Long, Office Specialist, Saguaro/CGMS; Jessica Marion, Educational Assistant, Cholla; Katherine Martinez, Nutrition Services Assistant Manager, Palo Verde; Tabitha Picone, Educational Specialist, Cholla; Annette Romero, Special Education Specialist, Cholla; Linda Salazar, Nutrition Services Assistant Manager, Cholla; Jessica Santos, Nutrition Services Manager, Cholla; Whitney Silva, Educational Specialist, McCartney Ranch; Nina Sosa, Educational Specialist, Cholla; Cassondra Teigen, Nutrition Services Satellite Manager, Cholla; Ateliano Tuiteleapaga, Bus Driver, Transportation.

Substitute Personnel Employment: Crystal Minghelli, Bus Driver; Melissa Nakkhlai, Bus Driver Trainee.

9. **Pupil Personnel:**

No items this meeting

10. **Buildings and Grounds:**

No items this meeting

11. **Reports:**

\*11.01 The student activities reports for June and July, 2018, had been provided to the Board prior to the meeting.

\*11.02 The financial reports for June and July had been provided to the Board prior to the meeting.

\*11.03 The August lunch menu had been provided to the Board prior to the meeting.

\*11.04 The vehicle status report for June 15 to July 15, 2018 had been provided in the Board's information.

\*11.05 The vehicle maintenance report for June 16 to July 15, 2018 had been provided in the Board's information.

\*11.06 The weekly attendance report for August 8, 2018 had been provided to Board members prior to the meeting.

\*12.01 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.

**13.01 Upcoming Meetings**

The next meeting will be held on September 11, 2018 at 6:00 p.m.

**14.01 Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

Mrs. Jackson announced that Board member Barbara Davis had resigned as Governing Board member effective immediately due to personal issues. Board members and Dr. Gonzales wished Mrs. Davis well and expressed appreciation for her years of service to the District.

Dr. Gonzales has been in contact with the Pinal County Superintendent to seek a replacement for Mrs. Davis.

**15.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A.3) Consultation with Attorney**

Mr. Snider moved that:

“The Board conduct an executive session pursuant to A.R.S. §38-431.03 (A.3) Consultation with Attorney.”

Ms. Underwood seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

The meeting was closed to the public at 6:28 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 7:39 p.m., at which time the Board members and the administration addressed Item 6.03.

**6.03 Mr. Snider moved that:**

“Agenda item 6.03 - To Consider and, if Deemed Advisable, to Authorize the Superintendent to Enter Into Discussions Regarding Modification of

That Certain Donation Agreement Dated August 10, 2000 Between the District and WVVB 80 Limited Partnership and VVB 80 Limited Partnership or to Direct the Superintendent to Decline to Enter Into Such Discussions, be tabled until a future meeting.”

Ms. Underwood seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Barbara Davis	Absent	
Rachel Hernandez	X	
Judee Jackson	X	
David Snider	X	
Dolores Underwood	X	

**16.01 Adjournment:**

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Date Approved: \_\_\_\_\_  
President \_\_\_\_\_