

# Casa Grande Elementary School District Preschools

Early Childhood Learning Center (ECLC), Center for Online and Innovative Learning (COIL) / Evergreen Preschool, & Desert Willow Preschool



June 3, 2024

Dear Families,

Welcome to a brand new year of Preschool! This year will be filled with exciting learning, new friendships, and creative, fun experiences. Thank you for choosing CGESD Preschools!

The Early Childhood Learning Center (ECLC), Center for Online and Innovative Learning (COIL), and Desert Willow Elementary (DW) campuses house our CGESD Preschool programs. All three campuses are beautiful, spacious, child-friendly learning environments. Please review your child's schedule that is included with this letter. The schedule will indicate your child's assigned campus and learning times.

We invite you to join us at **Open House** where families will be given additional documents such as parent information, emergency card updates, school calendars, and more. **Open House for all preschool programs will occur on July 18, 2024, from 10:00 am to 11:00 am and 4:00 pm to 5:00 pm.**

Families will use the brightwheel app to sign in/out daily, pay tuition, and stay connected with their child's teachers and staff.



Please download the brightwheel app and add your child to the app using the 10-digit code located on your child's schedule.

Parents will be responsible for the content in the Parent Handbook, therefore, we do ask that you read it thoroughly. The Handbook can be found on the District website or you can request a hard copy at the front desk of the Early Childhood Learning Center.

Your child's safety is of the utmost importance to us. Please review the following for pick-up and drop-off information for each campus to safely drop off and pick up your child.

## **ECLC Parents/Guardians**

Parents/guardians need to park in the parking lot and use the crosswalks to cross from the parking lot to the sidewalk. Please do not drive or park in the bus loop at any time. You will enter through the front of the building into the lobby. Every family will be given a five-digit PIN, located on your child's schedule, that will allow them to exit the lobby and enter the classroom areas. This PIN should not be shared with children. The gates will open 5 minutes before class begins and 5 minutes before class ends. If you arrive late, you will need to check your child in at the front desk and a staff member will escort your child to class.

**COIL Parents/Guardians**

Parents/guardians need to park in the parking lot and use the crosswalk to cross from the parking lot to the left front gate. You will wait until the gate is unlocked by a staff member in order to enter the campus and take your child to class. The gates will open 5 minutes before class begins and 5 minutes before class ends. If you arrive late, you will need to check your child in at the front desk and a staff member will escort your child to class.

**Desert Willow Parents/Guardians**

Parents/guardians need to park in the parking lot and will enter through the right front gate. You will wait until the gate is unlocked by a staff member in order to enter the campus and take your child to class. The gates will open 5 minutes before class begins and 5 minutes before class ends. If you arrive late, you will need to check your child in at the front desk and a staff member will escort your child to class.

We know and honor that families are each child's first and most important place of learning and we welcome your thoughts and participation throughout the school year. Thank you for trusting us to continue supporting your child's educational journey alongside you.

Please reach out to the office at the Early Childhood Learning Center for all information and questions pertaining to our preschool programs. We are here to help.

Sincerely,

Cassie Goldberg  
Director of Early Childhood Learning  
Casa Grande Elementary School District

**Special Note:** The Early Childhood Learning Center Office will be closed for the week of July 1, 2024, through July 5, 2024. We will reopen on Tuesday, July 9, 2024. Office hours are Monday - Thursday, 8:00 am to 4:00 pm.